

**Town of Warren
Planning Commission
Minutes of Meeting
Monday November 28, 2016**

Members Present: Alison Duckworth, Mike Ketchel, Camilla Behn, Jim Sanford, Randy Graves, Mike Bridgewater and Dan Raddock.

Others Present: Daniel Peck, Mark Hamelin, Kevin Camara, Kristine Keeney, Miron Malboeuf and Ruth Robbins.

Agenda: Call meeting to order, 7:30 pm.

1. Opportunity for Public Comment 7:30 7:45
2. Dog Ordinance, proposed model, Gene B Bifano, First Constable
3. Warren Main Street Improvement Project,
Review of Comments from public meeting and alternatives to completing elements of the concept plan; Status of grant. Mark Hamelin, VHB, Kevin Camera. LPM,
4. 2017 Planning & Zoning Budget
5. List of topics for 2016 Town Plan update, topics listed to date
 - a. Update of maps, Dan Currier, CVRPC
 - b. Inclusionary language for green infrastructure
 - c. Update for the housing distribution plan.
 - d. Municipal Planning Grant - Town Plan
6. Review & sign minutes November 24th, 2016 draft
7. Other & New business:

The meeting was called to order at 7:30 pm. The Commission began with agenda item#3, an update on the Main Street Improvement project. Mr. Camara began by reporting on a meeting he had with the Friends of the Mad River and the upcoming new state rules for stormwater treatment. The Friends had expressed a desire to try and help with the stormwater issues involved with the main Street Improvement project but unfortunately the grant money they had in mind was not timed such that it would be available for our project.

Improvements/replacement of the existing catch basin would be beneficial and may be able to be included in the project's budget as well as a possibility that the Town's budget could cover it. Mr. Cunningham, the Select Board Chairman, was in attendance and said that the SB could consider small improvements such as the catch basin but needed to have actual figures before the end of the year. He continued to say that personally he thought it was a fabulous project and that phasing it in could help in getting townsfolk to "buy in" to the concept with the first phase "selling" the next step. The PC then spent time with Mr. Hamlin going over the revised plans showing the phases as suggested and incorporating the cost of different building materials in four different budget scenarios. Mr. Camara, the Project Manager, also gave the members a timeline schedule update that shows that the process is still on track. A couple of adjustment were made to have deadlines match up with scheduled PC meeting dates. A motion was made by Mr. Sanford that the PC grant approval for the Design team to move forward to Final Design plans to include Section C1 as an "add-on". Mr. Graves seconded the motion and the members all voted in favor, the motion passing unanimously.

The PC members then discussed updating the Town's Dog Ordinance (item #2) based on suggested language submitted by Mr. Bifano, one of the Town's constables. Since Mr. Bifano was not in attendance, Mr. Graves, also a Select Board member, noted the following: the town gets two to three complaints about nuisance or vicious dogs per year; the position of dog catcher tends to be a joke and is a thankless job – most complaints

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end up with the Select Board and we now have someone who sincerely wants to do the job but wants some "teeth" in the ordinance in order to do the job right. The members discussed the topic for a while touching on the behaviors of second homeowners and their dogs, how to interpret some of the language in the proposed, how the proposed has a better definition of a "nuisance" dog, how best to determine when a dog can be off leash and still be under control since we don't have any formal dog parks, and about giving out information on the ordinance when issuing dog licenses. Mr. Raddock thought the language could be improved upon and offered to draft some changes. The Commission also asked that Mr. Bifano be at the next meeting this is on the agenda.

Item #4 on the agenda, the 2017 Planning & Zoning budget, was discussed next. Mr. Malboeuf brought to their attention an addition of \$7500 to supplement the Municipal Planning Grant to update the Town Plan. Also of note was the \$2000 that can be used for work done by the CVRPC for updating our maps. There were no other budget items that were discussed. The minutes of the previous meeting on November 14th were reviewed and signed. Mr. Sanford asked those who attended the annual Tri-town Select Board meeting what their impressions/comments were. A couple of folks said they thought "Community Vitality" was just another name for Economic Development and the discussion contained thoughts about what was needed to keep the valley sustainable and moving forward.

The meeting was adjourned at 9:42 pm.

Respectfully Submitted,
Ruth V. Robbins
DRB/PC Assistant

Planning Commission



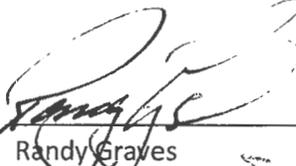
Mike Ketchel date 12/12/16

Alison Duckworth date

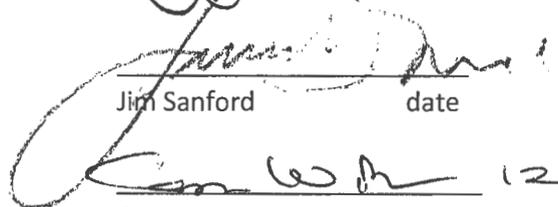


Dan Raddock date 12/12/16

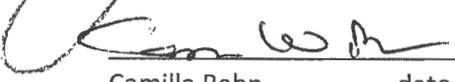
Mike Bridgewater date



Randy Graves date 12/12/16



Jim Sanford date



Camilla Behn date 12/12/16