

Town of Warren  
Planning Commission  
Minutes of Meeting  
Monday October 24, 2016

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**Members Present:** Mike Ketchel, Camilla Behn, Jim Sanford, Dan Raddock.

**Others Present:** Ward Joyce, Kevin Camara, Kristine Keeney, Jeff Campbell, Ray Weston, Miron Malboeuf and Ruth Robbins.

**Agenda:** Call the meeting to order, 7:30 pm.

1. Opportunity for Public Comment 7:30 7:45
2. Warren Main Street Improvement Project Concept Plan block party
  - a. Road Foreman, Raemon Weston & Fire Chief, Peter Defreest
  - b. block party, Schedule of the day's events: setup, demonstration for Town Trucks, clean Up
  - c. publication of event display ad & VR interview
  - d. Notification of property owners etc.
3. List of topics for 2016 Town Plan update, topics listed to date
  - a. Update of maps, Dan Currier, CVRPC
  - b. Inclusionary language for green infrastructure
  - c. Update for the housing distribution plan.
  - d. Municipal Planning Grant - Town Plan
4. Review & sign minutes September 26th, 2016 draft
5. Other & New business:

Mr. Ketchel called the meeting to order at 7:36 pm.

The first item the PC attended to was the plans for the Warren Main Street Improvement Project "Block Party" planned for Saturday November 5<sup>th</sup>. Both the Project Manager, Mr. Camara and one of the Design Team members Ward Joyce, came before the PC to update them on how the plans were coming. They presented both an updated sketch of what we are proposing as well as a sketch of how we would "simulate" the changes with chalk paint, hay bales, potted trees and delineator posts.

The Town Road Forman Mr. Weston and Mr. Campbell from the Warren volunteer Fire Department were there to find out more what was needed from them regarding the road closure, road sweeping and the demonstration of both the town trucks and fire trucks driving through a modified area. The road crew would be able to: supply the barricades to close off the road, do a dry sweep to get rid of the leaves before the chalk paint is applied and do a drive through with the vehicles. The fire department will do a drive through with one of their trucks but noted that on paper it appeared that the turn radius at Main and Brook might be too tight. Mr. Weston also noted that the trees in front of the old Alta building would need to be maintained over time so that as they grow a 13' height clearance was allowed for the town trucks. He also said they could put up a sandwich board sign the day before to notify folks of the road closure. There was also a discussion about seeing if Kingsbury construction might do a drive through with one of their larger trucks to again check the turning radius and how it passes through the proposed set up.

A conversation took place about how to best get feedback from those attending the event. Two ways were discussed with both planned on being utilized: a special email address for those who prefer an electronic way to comment and a bulletin board or box in front of the Warren Store with index cards and pens for folks to write out and post/submit their comments. The Planning Office phone number would also be published for

