

**Town of Warren  
Planning Commission  
Minutes of Meeting  
Monday August 22, 2016**

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Members Present: Mike Ketchel, Camilla Behn, Jim Sanford, Alison Duckworth, Randy Graves and Dan Raddock.

Others Present: Daniel Peck, Mark Hamelin, Ward Joyce, Kevin Camara, Kristine Keeney, Miron Malboeuf and Ruth Robbins.

Agenda: Call the meeting to order, 7:30 pm.

- 1) Opportunity for Public Comment 7:30 7:45
- 2) Warren Main St. Project update, Kick-off meeting with Mark P. Hamelin, Senior Landscape Architect/Planner, CLARB Certified, PLA, ASLA, VHB
- 3) Town Garage, Alternative Sites
- 4) List of topics for 2016 Town Plan update, topics listed to date
  - a) Chapter 3 of the Warren Town Plan
  - b) Update of maps, Dan Currier, CVRPC
  - c) Inclusionary language for green infrastructure
  - d) Update for the housing distribution plan.
- 5) Review & sign minutes August 8th, 2016 draft
- 6) Other & New business:
  - a) Status of EV charging station
  - b) Sugarbush Access Road Path Scoping Study - July 26, 7:30 PM Town Offices,

Mr. Ketchel called the meeting to order at 7:33 pm.

The meeting started off with introductions of the design team for the Warren Main Street Improvement Project: Mark Hamelin of VHB was awarded the contract for the project and he has included the expertise of Dan Peck who is Civil engineer with VHB and Ward Joyce who is a licensed architect with experience in public space design and public engagement. Mr. Camara who is the overall Project Manager for the Town for the project outlined what he was responsible for and what the planned timetable was for this phase of the project. The PC members clarified and discussed what their expectations and vision was for the project also telling the team that they were looking to them to offer suggestions/recommendations for different types of materials for the general design of a plaza, not two design alternatives. They also noted that though limited to the Town right-of-way that the project greatly will impact adjacent property owners who will need to be kept informed/included in what we are doing. Though a step behind the original schedule of deliverables, Mr. Hamelin said they may be able to get back on track and will be ready to be back with the Planning Commission at the September 26<sup>th</sup> meeting. It was also suggested that the key adjoining land owners also be invited to be at the September 26<sup>th</sup> meeting.

There was no new information regarding discussions about the Town garage.

It was suggested that since the members may want to do a more extensive update of the Town Plan that they should go ahead and get the modifications to Chapter 3 done as an interim amendment while it was still fresh. A conversation then ensued about looking at the Town Plan in a bigger picture as to how the residents envision Warren in the future – what changes do they want or not want to see. Mr. Ketchel suggested that the

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members take a look at the past questionnaires and to also think of different ways the PC could capture public input.

The Commission reviewed and signed the minutes from the August 8<sup>th</sup> meeting. There was no status report on the EV station as Mr. Ketchel was still waiting to hear back from Ms. Cox.

The meeting was adjourned at 9:07 pm.

Respectfully Submitted,

Ruth V. Robbins

DRB/PC Assistant

Planning Commission

 9/12/16  
Mike Ketchel date

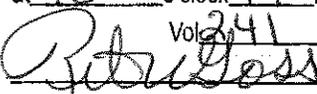
 09/12/16  
Randy Graves date

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Jim Sanford date

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Camilla Behn date

 9/12/16  
Alison Duckworth date

 9/12/16  
Dan Raddock date

TOWN OF WARREN, VT  
Received for Record 9/13 2016  
at 10 o'clock A M and Received in  
Vol 241 Page 120-121  
  
TOWN CLERK  
VT Property Transfer Tax Return # \_\_\_\_\_