

TOWN OF WARREN
PLANNING COMMISSION
MINUTES OF MEETING
MONDAY JUNE 27, 2005

TOWN OF WARREN
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at 12:00 o'clock PM and Received
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Elaine E Fuller
assistant TOWN CLERK

Members Present: John Donaldson, James Sanford, Mike Ketchel, Lisa Miserendino, Laura Crandall, Don LaHaye, and John Goss

Others Present: Miron Malboeuf, Ruth Robbins, and Francis Moran of The Valley Reporter (arrived 9:15pm)

- Agenda:**
1. Call meeting to order, 7:30pm
 2. Review Town Garage Options
 - a) Decision Statement, "Musts & Wants" list
 - b) Potential options to present to BOS
 3. Update from the Affordable Housing Sub-Committee
 4. Other Business: Review & approve minutes from 6/13/05

1. Mr. Donaldson called the meeting to order at 7:35 pm.
2. Agenda item # 4, **Other Business**, was conducted first, with the review and signing of the minutes of 6/13/05 and 5/23/05.

At 7:38 pm the Commission moved into Executive Session for consideration of Conflict of Interest Policy & Procedures. The Commission came out of Executive Session and returned to regular business at 7:58 pm.

3. Review Town Garage Options

The Commission reviewed the Decision Statement and the list of "Musts", criteria that any alternative must meet and the list of "Wants", criteria that are desirable. In going over the various items it was mentioned that if they were going to address compliance issues, that they should also look into the OSHA standards as well. The suggestion was made to look into a private firm that specialized in OSHA requirements as an alternative to calling in OSHA directly.

The three options the Commission considered were 1) all the "musts", 2) all the "musts" with some extras, and 3) all the "musts" that also included the wish list of items from the Town Garage employees. During the course of discussion it was determined that option one could be pared down to a true minimum that would just satisfy all the State compliance requirements. The Commission then attempted to put a cost range on each of the options. Having defined the problems, researched and assembled some options, the members felt they needed to share this information with the Select Board to obtain some direction as to the next steps. As a result of the input gathered at this meeting, the Commission plans on polishing up their information and presenting it to the Select Board as soon as possible.

4. Affordable Housing Sub-Committee Update

Mr. Donaldson gave an update on the progress of the Affordable Housing project. He stated that the Committee had met several times and had spent a great deal of time looking into the various roles the Town could play in supporting this initiative. They have recently issued a RFP (Request For Proposal) to get an idea of what developers might be interested in this type of project. The Committee has also acquired a grant that has allowed them to do some testing for septic capacity that has indicated that a system supporting a minimum of twenty units would not be a problem. Mr. Donaldson went on to say that the committee had also looked into the initial permitting and infrastructure costs.

