

Minutes of November 19, 2014
Warren Cemetery Commission
Warren Fire Station
6:00 PM

Members Present: Charlie Snow, President, Michele Eid, Treasurer, John Goss, Rudy Elliott, Cindi Jones, Secretary.

6:10 PM –Meeting called to order by Mr. Snow.

6:15 PM – Warren Cemetery Expansion – Ms. Eid noted correction of Glenn Town’s name, should be Towne with an E. at the end. The Commission discussed moving forward and hiring GlennTowne to stake the area of the roads, parking lot and area to be cleared so that it could go out to bid in the spring. Prior to starting the project the neighbors would be notified and the road to the Cemetery (Gratton Road) would be re-graded when completed. Ms. Eid suggested that there be pre-bidder meeting so that all the interested contractors could have all their questions answered. The roads would be plant mix material. Mr. Elliott also commented that on the road coming down the cemetery that the pine tree roots need to be covered with soil removing some of the pavement around them, and adding a new layer of payment over it. This would protect the tree roots. This would be included in the proposal as well.

Motion by Ms. Eid to hire Glenn Towne in the spring to do the layout for contractors to bid on, second by Ms. Jones, All in Favor: VOTE: 5-0.

E. Warren Cemetery – Mr. Snow brought up the discussion that left border of the E. Warren Cemetery should have a 12’ buffer’ area that is cleaned up of old trees and mowed like the rest of the cemetery to make the esthetics of the cemetery more uniform. Mr. Elliott commented that it should be left as is. Ms. Eid commented that she would like to re-look at the area as well as Ms. Jones. Discussion tabled until spring.

Mr. Snow also brought up that the front of the East Warren Cemetery should be limed and mulched in the spring as it has been 2 years. The board agreed to move forward with this but find a different contractor.

6:45 PM - Budget Allocations: - The board agreed to keep the general allocation the same for \$17,000 and the Capital Allocation to \$14,000 for the expansion. The following year, the Cemetery Commission would not ask for a capital allocation of \$7,000.

6:55 PM – Financials - Ms. Eid presented to the Commission the financials for the year. She also presented the Cemetery By Laws with the revisions as noted in the previous meeting.

Motion by Ms. Jones to approve the bylaws as presented, second by Ms. Eid.
All in Favor: VOTE: 5-0.

Other Business:

Mr. Elliott inquired about putting chains across the cemetery to keep people out of the cemetery in the winter. The Commission agreed as the cemetery is closed after Veterans Day. Mr. Elliott and Mr. Snow will meet on Friday to see where the chains could be put across.

Burials: Mr. Snow received a phone number from Chris Palermo on a vault company that will take care of opening the graves. Don Robinson, 864-6027. Ms. Eid suggested that we ask about his prices for doing cremations as well as the full burial graves. Ms. Jones will call and report back.

Ms. Jones brought up that she will not be able to run for another term in 2015 as she does not live in the town. Currently, she will remain on the commission until the commission finds someone that the Selectboard can appoint to finish her term.

Next meeting will be in April of 2015.

7:35 PM – Motion by Ms. Eid to adjourn, second by Mr. Goss. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,
Cindi Jones, Secretary

The Warren Cemetery Commission

Charlie Snow, President

Michele Eid, Treasurer

John Goss

Rudy Elliott

Cindi Jones