

AGENDA  
WARREN SELECTBOARD  
TUESDAY, DECEMBER 15, 2015  
WARREN MUNICIPAL BUILDING  
7:00 PM

7:00 PM – BUDGET CONTINUATION

- ✓ 7:00 PM – PLANNING COMMISSION BUDGET 2016 – MIRON MALBOEUF
- ✓ 7:30 PM – PUBLIC SAFETY BUDGET/EM – JEFF CAMPBELL/GENE BIFANO
- ✓ 7:50 PM – WARREN FIRE DEPARTMENT – JEFF CAMPBELL
- ✓ GENERAL DISCUSSION - PLANNING DISTRICT REQUEST & REC REQUEST

8:25 PM – APPROVAL OF MINUTES FOR DECEMBER 8, 2015

8:30 PM – APPROVAL OF ACCOUNTS PAYABLE & PAYROLL WARRANTS

8:35 PM – OTHER BUSINESS

APPROVAL OF HIGHWAY EQUIPMENT PURCHASE

- ✓ Whitney Phillips appt to Rec Brd  
Rensselaer Park Grant

\*\*AGENDA SUBJECT TO CHANGE

\*\*POSTED 12/11/2015

## **Minutes of December 15, 2015**

Warren Selectboard  
Warren Municipal Building  
7:00 PM

**Members Present:** Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Randy Graves, Luke Youmell and Clay Mays.

**Others Present:** Miron Malboeuf, Gene Bifano, Jeff Campbell, Peter DeFreest, Barry Simpson and Cindi Jones.

**7:00 PM** – Meeting called to order by Mr. Cunningham.

**7:03 PM – Planning Commission Budget 2016** – Miron Malboeuf – Mr. Malboeuf commented that the Planning Commission had reviewed the budget the night before. The Planning Commission voted that they would like the Mad River Valley Planning District line item taken out of the Planning Commission Budget as they have no control over it. The Planning Commission felt it was a buried cost in the Planning Budget. Mr. Ackland commented that it is relevance to the Planning Commission as it is planning. The board agreed to take it out the Planning Commission Budget and give it is own line time after the Planning Commission Budget. Mr. Malboeuf commented that they added some money to the public notice line due to the Warren Village Side Walk Project and added \$7,500 for space planning for the town garage for a consultant.

**7:30 PM – Public Safety Budget & Emergency Management Budget** – Jeff Campbell and Gene Bifano. The Constables started off with saying that the there are only 2 active Constables in the 18 Towns that the VSP services and that is Warren. They increased training hours and would like to purchase a software program that logs all the call and is certified by the state. The cost is \$500 annually. They would like to have an article for a new Capital Account for Equipment which would include radios that would have to be replaced. The starting budget amount they are asking for is \$1,500. Mr. Campbell will draft an article to be placed in the Town Report. Mr. Ackland inquired if the Constables were looking at anyone to follow them for succession. They responded in saying that there was no one at this time and the problem is the training hours that require a lot of time. Mr. Graves commented that on weekends specifically Friday and Saturday nights there are a lot of cars going high rates of speed down Brook Road up West Hill Road. The Constables commented that they would be in contact with the Sheriff's office and come up with a plan from 8:00-11PM to slow traffic down. The Constables would also post something on Front Page Forum in regard to this. Mr. Cunningham commented that if there was particular problem anywhere in town, to contact Ms. Jones and she would contact the Sherriff's office. The Emergency Management Budget is new this year and is budgeted at \$1,200 to cover costs of training. The board had no problem in adding the extra \$1,200.00.

**8:00 PM – Warren Fire Department – Jeff Campbell and Peter DeFreest** – Mr. DeFreest presented an equipment list replacement schedule that they are working on. Mr. Ackland volunteered to work on an excel schedule of replacement of the fire equipment. They also increased remunerations so that they could send new volunteers to training.

Discussion on where the Fire Warden Line time should be came up. The department didn't feel like it should be in their budget as it was not their expense as it is a state approved recommendation job. The board felt that the line item called "Fire Warden" fits better with in that area of the budget as people associate the word fire with fire department. Administrative Position: The Fire Department had included a \$50,000 budget for this. Mr. Cunningham inquired if the Fire Department knew what they wanted this person to do. Mr. DeFreest commented that it could be one full-time or 2 part-time people that would do computer data entry, attend meetings, document the condominiums as built, shovel fire hydrants, mow, Christmas lights etc. They really didn't have a good scope of what the position entails. Mr. Ackland commented that this person would be a Town Employee, hired by the Selectboard and is managed by the Selectboard not the fire department. He commented that there is a need and felt that is somewhere in the range of \$10,000-\$15,000. He also suggested that they talk with Waitsfield and maybe that person could be a regional person where both towns pay the cost. Mr. Cunningham commented that it had to be more defined before placing it in the budget. Mr. Ackland inquired about the maintenance and how it was working out. Mr. DeFreest indicated that it was going ok. Mr. Ackland indicated that there are other options that the fire department could look at for other options.

**8:50 PM – General Discussion on the Planning District and Recreation Request:** Mr. Cunningham started off the discussion by saying that the Mr. Schwartz does a great job and that the District has done a lot of work the past few years. He commented that he didn't think that Waitsfield wanted to be the center of the business community. Mr. Ackland commented that he has seen that the Waitsfield Planning Commission are beginning to assume some leadership in this area. The economic vitality piece that was added to the Planning District fell onto them in the direct result that the Chamber does not have the staff to work on this. Mr. Graves inquired if Moretown and Duxbury saw this as a benefit to them as well as the Valley Towns. There seems to be no response from Duxbury at this time as they came to listen and get information. Moretown is somewhat mixed as part of Moretown extends down near Middlesex far from the Valley center. Mr. Graves had heard from a few taxpayers that they were paying more money for more studies with no result or hard fast benefits for the future as far as an action plan. Mr. Ackland recommended that anyone that could attend should attend the Economic Vitality workshop meeting at Sugurbush Thursday, December 17, 2015. The board approved the request of the additional \$2,500 from the Recreation Committee.

**8:50 PM – Appointment of Whitney Phillips to the Mad River Recreation Board – Motion** by Mr. Ackland to appoint Mr. Phillips to the Mad River Valley Recreation Board, second by Mr. Youmell. All in Favor: VOTE: 5-0.

**Other Business:**

**Warren 4<sup>th</sup> of July** – Mr. Cunningham commented that the Mad River Valley Rotary would take over the Warren 4<sup>th</sup> of July for a donation of \$5,000. Ms. Susan Klein would continue to run the 4<sup>th</sup>. Ms. Jones inquired on the impact for the budget? It is presently level funded at \$10,000 and the event was negative \$7,000. Ms. Jones was requested to raise that line item by \$5,000.

Motion by Mr. Cunningham to accept the Mad River Valley Rotary Clubs offer of running the Warren 4<sup>th</sup> of July, second by Mr. Ackland. All in Favor: VOTE: 5-0.

**9:25 PM – Approval of Skid Steer Equipment for the Highway Dept** – Motion by Mr. Ackland to approve the \$30,000 expenditure for the skid steer, second by Mr. Youmell. All in Favor: VOTE: 5-0.

**9:40 PM – Barry Simpson** – Dept of Public Works – Mr. Simpson commented that the Fire Station boiler has been ordered and will be installed in two weeks. He also indicated that the Town should consider getting an easement from Ann Burling for about 25’ behind the East Warren Market as part of the building sits on her property. Mr. Cunningham suggested that he set up a meeting with two of the board members and Ms. Burling to discuss.

**9:45 PM – Approval of Minutes for December 8, 2015** – Motion by Mr. Youmell to approve the Minutes of December 8, 2015, second by Mr. Graves. All in Favor: VOTE: 5-0.

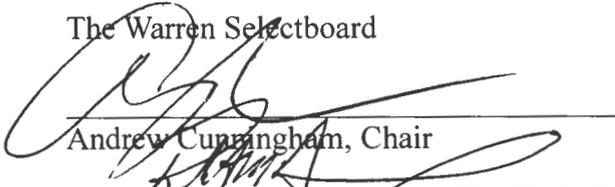
**9:50 PM – Approval of Accounts Payable Warrants** – Motion by Mr. Ackland to approve the warrants as presented for \$125,976.89, second by Mr. Youmell. All in Favor: VOTE: 5-0.

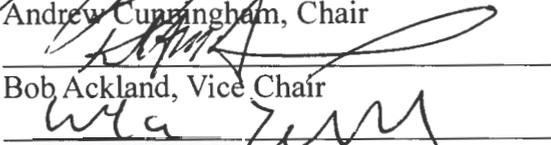
**10:00 PM – Approval of Payroll Warrants** – Motion by Mr. Ackland to approve the payroll warrants as presented for \$67,891.04, second by Mr. Youmell. All in Favor: VOTE: 5-0.

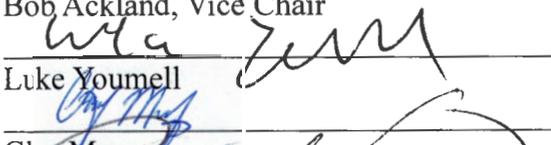
**10:05 PM** – Motion by Mr. Ackland to adjourn, second by Mr. Graves. All in Favor: VOTE: 5-0.

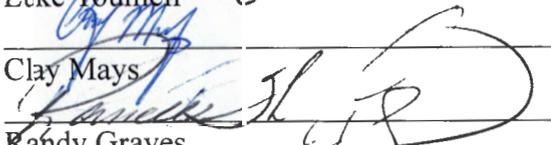
Minutes Respectfully Submitted by,  
Cindi Jones, Town of Warren Administrator

The Warren Selectboard

  
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Andrew Cunningham, Chair

  
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Bob Ackland, Vice Chair

  
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Luke Youmell

  
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Clay Mays

  
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Randy Graves

