

AGENDA
WARREN SELECTBOARD
TUESDAY, MAY 26, 2015
WARREN MUNICIPAL BUILDING
7:00 PM

7:00 PM – VT Alert – Emergency Management

7:25 PM – Treasurer/Assistant Clerk Position Status – Reta Goss

7:30 PM –Department of Public Works Projects Update
Roof over Zoning Area Update
Water System Stakes Removed

7:45 PM – Approval of Minutes for May 12, 2015 ✓

8:00 PM Approval of Accounts Payable & Payroll Warrants

\$ 51,516.35 \$ 16,893.61

8:15 PM – Other Business

Agenda Subject to Change

Minutes of May 26, 2015
Warren Selectboard
7:00 PM
Warren Municipal Building

Members Present: Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Randy Graves, Clay Mays and Luke Youmell.

Others Present: Jeff Campbell, Barry Simpson, Reta Goss, Elaine Fuller.

7:00 PM - VT Alert – Emergency Management – A representative from Emergency Management came and discussed with the board the new VT-Alert system. This new system allows you to receive personalized alerts, via phone, text or email about emergencies that affect you and your loved ones. It is a free service. He explained scenarios and what other towns in Vermont have done. It was explained that the board needs to write a letter asking for coverage under VT Alert. The board agreed to do. The next step would be to determine who the users would be and who can insert alerts from the town's perspective. The board discussed different options and people but no agreement was made. Jeff Campbell, Emergency Management Coordinator, would send a draft letter to the board for review.

8:00 PM – Treasurer/Assistant Clerk Position Status - Reta Goss – Ms. Goss updated the board that they had received two applications. One interview would be conducted in executive session, and the other applicant Mr. Ackland and Mr. Youmell would interview on the 29th of May.

8:15 PM – Department of Public Works – Barry Simpson – Mr. Simpson updated the board that 2-3 Roof contractors have been contacted to give estimates on a new roof. Most estimates on cost would be below \$5,000. All contractors had recommended staying with asphalt shingles on the meeting room roof. The reason is that this would prevent the snow from sliding off and contributing more snow to the most critical problem point.

Farr's Tree service has cleared and pruned the trees around the municipal complex and also they cleared the worst of the debris clusters in the Freeman brook and beside the Brook Road.

Municipal Water System - The stakes that had been put in after the douser was there has been removed from the property where the proposed well was going to be drilled. Mr. Simpson would contact Ms. Todd again to douse the site locations. He did indicate that the site was pretty wet and a gravel roadway would be needed to be put in to get a well drilling rig into the site. The board directed Mr. Simpson to put it on the road crews list of projects. It would not be until the critical road projects were completed. They also indicated to have the Road Crew put the Rewinski site on the list to get the rocks and gravel the Rewinski site. Again, road projects take priority.

8:25 PM – Approval of Minutes for May 12, 2015 – Motion by Mr. Youmell to approve the Minutes of May 12, 2015, second by Mr. Mays. All in Favor: VOTE: 5-0.

8:30 PM – Approval of Accounts Payable – Motion by Mr. Ackland to approve the accounts payable warrants as presented for \$51,546.35, second by Mr. Graves. All in Favor: VOTE: 5-0.

8:35 PM – Approval of Payroll Warrants – Motion by Mr. Ackland to approve the Payroll Warrants as presented for \$16,893.61, second by Mr. Youmell. All in Favor: VOTE: 5-0.

Other Business:

Catering Permit from the Common Man for event at Blueberry Lake – The event that the Common Man would like to cater is for the Trails Days Event. There was discussion on what the Town owned where they wanted to set up.

Motion by Mr. Ackland to approve the catering permit contingent upon receiving a map of location, as question if it is town land or national forest land, second by Mr. Mays. All in Favor: VOTE: 5-0. (After review by Mr. Youmell at the site, the location is not on town owned land, and they would have to get forest service approval) – Mute point – No jurisdiction by the town.

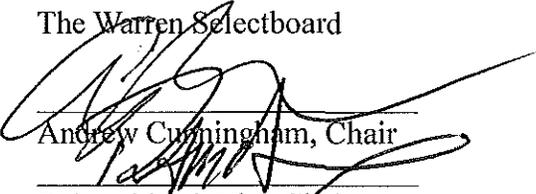
8:40 PM – Motion by Mr. Ackland to go into executive session to discuss personnel, second by Mr. Youmell. All in Favor: VOTE: 5-0.

9:22 PM – Motion by Mr. Ackland to come out of executive session, second by Mr. Mays. All in Favor: VOTE: 5-0.

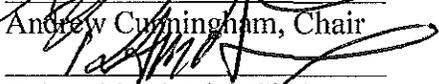
9:30 PM – Motion to adjourn by Mr. Ackland, second by Mr. Mays. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,
Cindi Jones, Town Administrator

The Warren Selectboard



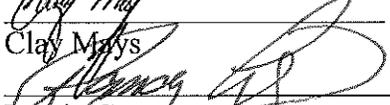
Andrew Cunningham, Chair



Bob Ackland, Vice Chair



Clay Mays



Randy Graves



Luke Youmell

Request to Cater Malt, Vinous and/or

Spirituuous Liquors

\$20.00 Fee (must be included)

Make fee payable to Liquor Control

Caterer's License Number 7725

Licensee Corporation Name: Clifford LLC

Doing Business as: The Common Man Restaurant

Street: 3209 German Flats RD Town/City Warren,

Contact Name & Phone: Lorien Wroten 802-583-2800

Email or Fax: lorienwroten@gmail.com

BE SURE TO READ INSTRUCTIONS BELOW, BEFORE COMPLETING APPLICATION

- 1) Describe type of event to be catered: National Trail Day - Bike Rides, Blueberry Lake Opening Ceremony
- 2) Street address of event Parking Lot @ Blueberry Lake
- 3) Date of catered event: 06.07.15
- 4) Hours of operation from beginning to end: 12noon-4pm
- 5) Approximate # of persons expected: 50

Signed: Lorien M. Wroten Date: 05.29.15

Each catered event must have approval from the Town/City before submitting this application to Liquor Control.

Towns Recommendation (please circle one)	Approved	Disapproved
_____	_____	_____

Town/City Clerks Signature (Catered location)	Town/City	Date
_____	_____	_____

SUBMIT THIS APPLICATION TO DLC AT LEAST 5 DAYS PRIOR TO EVENT

DIRECTIONS:

Submit to Town/City clerk for approval (Town/City Clerk will send to DLC).

- 1) Follow all liquor control laws and regulations (what applies to a first or first and third class license also applies to the caterer's license).
- 2) Must have a defined area for serving and consumption of alcohol with designated barriers.
- 3) Must have separate toilet and lavatory facilities available for both men and woman.
- 4) Provide sufficient number of employees for control purposes.

THE LICENSE MUST BE POSTED ON PREMISE OF EVENT

Reta Goss

From: John Atkinson <jatkinsonphoto@gmail.com>
Sent: Wednesday, June 03, 2015 7:55 AM
To: Reta Goss
Subject: Re: Cater Permit

Hi Reta,

Given the limitations, we have decided to forgo selling alcohol. We appreciate the quick help and attention from Warren. Please join us on Sunday for a fun day at Blueberry Lake!

John

On Tue, Jun 2, 2015 at 11:31 AM, Reta Goss <rgoss@warrenvt.org> wrote:

So John what's up with the catering permit, I don't have a map showing the location....so I haven't submitted to DLC

Reta

Vermonters have a new tool at their disposal to stay informed of pending disasters, traffic information, weather conditions, public health notifications, and countless other alerts that could affect themselves or their loved ones.

Vermont Alert (www.vtalert.gov) is a free service for users. It allows the public to sign up and receive notifications through a number of delivery systems, including text, e-mail, telephone, or even a game console. Alerts are localized to areas users chose and are issued state and local responders and other agencies.

Users chose their local area, what types of alerts they wish to receive, and which delivery systems they prefer.

Sign up for an account today by visiting www.vtalert.gov.

Examples of use:

- The Vermont Agency of Transportation is using the system to issue traffic alerts – including weekly updates on construction projects and the associated detours and interruptions.
- There is a large structure fire in a downtown. The local fire department can write and distribute a press release through VT Alert. Can contact the public directly with an evacuation notice (phone, text, or e-mail), issue a travel alert for motorists to avoid the area, and alert the public of any public health hazards from smoke.
- A wildfire is burning. Nearby towns can issue evacuation orders and notify residents in the affected area directly (via phone, text, or e-mail). Press releases can be written on and distributed through Vermont Alert and the National Weather Service can issue an Air Quality warning if the fire warrants such a notification.
- An accident on Interstate-91 is blocking the road. The State Police can write and distribute a press release regarding the accident. The Agency of Transportation can issue a travel advisory and outline alternate routes. VTrans can then notify the public when the road has re-opened.
- A tropical storm is occurring in Vermont.
 - In the state Emergency Operations Center VT DEMHS and partners can:
 - Prepare and release Emergency Alert System messages.
 - Prepare and distribute press releases and special notifications regarding conditions
 - Post state road closures
 - Post public health alerts
 - Post locations of emergency shelters
 - Automatically populate social media with information above
 - The National Weather Service can issue storm Watches and Warnings
 - Local communities can:
 - Issue evacuation warnings
 - Post local road closures
 - Post public health alerts

- In the aftermath of a storm the state and federal government can post notifications about disaster aid to individuals and communities.