

Agenda  
Warren Selectboard  
Tuesday, March 24, 2014  
7:00 PM

✓ 7:00 PM – Highway Check In – Rae Weston

✓ 7:15 PM – DPW Items – Barry Simpson

Town Highway Grant Application for North side of Roof – Covered Bridge

Letter of Intent for filing Hazard Mitigation Grant Application – Warren Covered Bridge

7:30 PM – Approval of Minutes from February 18, 2014

7:35 PM – Approval of Minutes from March 11, 2014

7:40 PM – Approval of Accounts Payable     80,785.69

7:45 PM – Approval of Payroll Warrants     21,751.26

7:50 PM – Liquor License Renewal for Sugarbush Restaurants, Inc – The Gate House, The Valley House, Hogan's Pub, Sugarbush Inn, Allyn's Lodge.

8:00 PM – Approval of Lobel Sewer Connection Allocation –

8:10 PM - Other Business

Tabacco + Liq License Renewal - Warren Store  
Liq License Hostel Tevere  
Liq License - Pitcher Inn

**Minutes of March 25, 2014**  
Warren Selectboard  
Warren Municipal Building  
7:00 PM

**Members Present:** Andrew Cunningham, Chair, Bob Ackland, Vice Chair, Colleen Mays, Matt Groom, and Anson Montgomery.

**Others Present:** Barry Simpson, Peter DeFreest, Marnie DeFreest, Charlie Snow, John Goss, Gene Bifano, Jeff Campbell, Tom Shive, Rae Weston, TV 44/45, and Cindi Jones.

**7:05 PM** – Meeting called to order by Mr. Cunningham.

**7:08 PM – Highway Check In – Rae Weston** – Mr. Weston reported that roads are developing frost heaves and pot holes due to the severe winter weather. The crew has been hauling in material to stock pile for the anticipation of mud season. Mr. Ackland inquired on any overages to date in the budget. Mr. Weston commented that the salt budget is about 20% over the budget number and that there has been a shortage in salt. They did end up using sand on the Access Road to cover the salt shortage. Mr. Montgomery inquired if they were having difficulties in keeping up with only having a 4 man crew. Mr. Weston replied that his crew has been keeping up with the demand, but they are doing a lot of back tracking on routes because of the school parking lot, municipal parking lot and the park & ride lot and intersections. They have been leaving the intersections unplowed on the present routes because of the back tracking and school bus schedule. Mr. Weston commented that the affect of losing the fifth road crew member has decreased efficiency and instead of 2 hours to complete the routes it now takes 5 hours. Mr. Weston also commented in the summer project months that some projects will be delayed or have to be contracted out. The board thanked Mr. Weston for his report.

**7:25 PM – Department of Public Works – Barry Simpson** – Mr. Simpson presented a Letter Of Intent for a mitigation project of fixing the rock wall along the road by Sharry's to Kirchens by the Warren Covered Bridge. He has projected \$150,000 for the project.

Motion by Mr. Ackland to approve and sign off on the Letter of Intent for the Hazard Mitigation Grant Program, second by Mr. Groom. All in Favor: VOTE: 5-0.

He also presented a Structures Grant Application for roofing the north side of the Covered Bridge.

**7:45 PM** – Mr. Defreest updated the board that the fire department in New Jersey is working on fixing the issues with the fire truck and are still offering to sell it to Warren for \$50,000 if they are still interested.

**7:55 PM – Solar Array** – Mr. Cunningham updated the board that a committee of Michael Ketchel, Warren School Board, Adam Greshin, Warren School Board, Michele Baker, Washington West Finance Director, Anson Montgomery, Warren Selectboard and Andrew Cunningham, Warren Selectboard has been set up for the Solar Array project.

There would be a Memorandum of Understanding between the Warren School and The Town concerning this project as it benefits both the school and the Town. The project is a net metering project that will produce 80% of the school and the town load. Ms. Jones explained that the Town's attorney had forwarded information on the bond process. The board also needs to sign a resolution regarding the bond. The warning needs to be posted in 5 public places at least thirty days before the vote. The public informational hearing has to be held during the ten-day window immediately preceding the vote. It can be a stand-alone event, or coincide with a board meeting. The Town can have as many hearings as they want, but the one that counts is held within ten days of the vote. The board instructed Ms. Jones to proceed with the process and have the Town Attorney proceed with the resolution and bond warning process.

**8:15 PM** – Motion by Mr. Cunningham to go into executive session for personal inviting: Mr. DeFreest, John Goss, Gene Bifano, Jeff Campbell, Tom Shive, Charlie Snow and Ms. Jones, second by Mr. Ackland. All in Favor: VOTE: 5-0.

**9:50 PM** – Motion by Mr. Ackland to come out of executive session second by Mr. Groom. All in Favor: VOTE: 5-0.

Action: Mr. Cunningham and the board will send a letter to the Warren Fire Department.

**10:00 PM – Approval of Accounts Payable** – Motion by Mr. Ackland to approve the accounts payable warrants as presented for \$80,785.69, second by Ms. Mays. All in Favor: VOTE: 5-0.

**10:05 PM – Approval of Payroll Warrants** – Motion by Mr. Ackland to approve the payroll warrants as presented for \$21,751.26, second by Ms. Mays. All in Favor: VOTE: 5-0.

**10:08 PM – Approval of Minutes for February 18, 2014** – Motion by Mr. Montgomery to approve the Minutes of February 18, 2014, second by Mr. Ackland. All in Favor: VOTE: 3-0.

**10:10 PM – Approval of Minutes for March 11, 2014** – Motion by Mr. Montgomery to approve the Minutes of March 11, 2014, second by Ms. Mays. All in Favor: VOTE: 4-0.

**10:11 PM – Approval of Hostel Tevere Liquor License** – Motion by Mr. Montgomery to approve the liquor license for Hostel Tevere, second by Ms. Mays. All in Favor: VOTE: 5-0.

**10:12 PM – Approval of Sugarbush Restaurants Inc** – The Gate House, The Valley House, Hogan's Pub, Sugarbush Inn and Allyn's Lodge – Motion by Mr. Ackland to approve the liquor licenses for Sugarbush Restaurants Inc, second by Mr. Montgomery. All in Favor: VOTE: 5-0.

**10:14 PM – Approval of Tobacco and Liquor License for The Warren Store** – Motion by Mr. Montgomery to approve the tobacco and liquor license for the Warren Store, second by Mr. Groom. All in Favor: VOTE: 5-0.

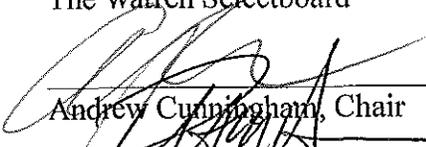
**10:15 PM – Approval of Liquor License for The Pitcher Inn** – Motion by Mr. Montgomery to approve the liquor license for The Pitcher Inn, second by Mr. Groom. All in Favor: 5-0.

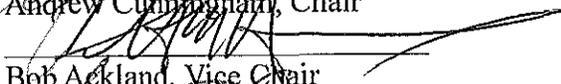
**10:16 PM – Lobel Sewer Connection** – Motion by Mr. Montgomery to approve the Lobel Sewer Connection to the Warren Decentralized Wastewater System, second by Mr. Ackland. All in Favor: VOTE: 5-0.

**10:17 PM** – Motion by Mr. Ackland to adjourn, second by Mr. Montgomery. All in Favor: VOTE: 5-0.

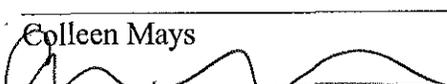
Minutes Respectfully Submitted by,  
Cindi Jones, Warren Town Administrator

The Warren Selectboard

  
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Andrew Cunningham, Chair

  
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Bob Ackland, Vice Chair

  
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Matt Groom

  
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Colleen Mays

  
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Anson Montgomery