

**Minutes of June 18, 2013**  
Warren Selectboard  
Warren Municipal Building  
7:00 PM  
Unapproved

**Members Present:** Bob Ackland, Vice Chair, Andrew Cunningham, Chair, Colleen Mays.

**Members Absent:** Matt Groom and Anson Montgomery.

**Others present:** Jim TV 44/45, Rudy Elliott, Barry Simpson & Cindi Jones

**7:10 PM** – Meeting Called to order by Mr. Cunningham.

**7:15 PM – West Hill Road & Access Road Slumps** – Mark Bannon, Bannon Engineering  
Mr. Bannon started the discussion off by presenting a little history of the two roads. Both roads have grown with the Town and have gotten wider than when they were first put into service. As the road becomes wider, the shoulders take more of a burden of the weight and drainage and traffic area. The West Hill Road was repaired in 2004 an 80' section that goes directly steeply down to the river. In 2011, the Sugarbush Access Road was rebuilt with drainage and stone for a cost of \$193,000+. Just south of the section that was rebuilt in 2011 is the section that was rebuilt after the 1998 flood which is the 100' section that is showing movement. Mr. Bannon met with Chris Benda from VTRANS to look at the sites and he recommended a company called Geostabilization International that does a repair called a nail & Grid. After doing a survey and accessing the area, they provide the following proposals for the Sugarbush Access Road and the West Hill Road. The Sugarbush Access Road calls for installing self-drilling super nails and reinforced shotcrete to stabilize the upper portion of the roadway for a length of 100 LF at a cost of \$95,800. They provide a design with a P.E. stamped typical section and the work carries a 5 year warranty. If at any time the section becomes unstable, GSI will, in a timely manner, remedy the situation with a design/construction solution at no cost to the owner within the 5 years. The proposal for the West Hill Road is for installing self-drilling super nails and reinforced shotcrete to stabilize the upper portion of the slope along the roadway for a length of 103 LF for the cost of \$115,824. If both projects are completed at the same time only one mobilization fee would be charged saving \$7,000. Both sites would require a local contractor with an excavator to come in for a day and remove the top spoils. The Town would want to make sure that the selected contractor has a rubber mat or plywood down on the road to protect the paved surface from tracks. Mr. Ackland was present at this meeting and felt that the company was very professional. Mr. Bannon commented that VTRANS is using them on RT 4 and these sites as well as RT 4 will be used as showcase sites. The cost is ½ the cost of the more traditional layering of heavy rock. Mr. Bannon will proceed with getting specifications for an outside contractor. Each project will take about 4 days to complete with the road being open to one-way traffic.

Motion by Mr. Ackland to approve the quotes provided by Geostabilization International for the Access Road and the West Hill Road, second by Ms. Mays. All in Favor: VOTE: 3-0.

**7:45 PM – Blair House Removal** – The board discussed the prospects of tearing down the Blair House this year or the next year. Mr. Simpson commented that he felt that there were other pressing expenditures that the Town should be looking at then tearing down a viable building. Mr. Ackland commented that the board has had several conversations concerning this property and that they did not want to put a substantial amount of money to fix the apartments up to what they should be. The Town is not in the business of being landlords. Mr. Cunningham commented that he did not want to spend town money into fixing them up to make them rentable given the work needed on the building. Mr. Cunningham asked Ms. Jones to do an RFP on what the cost of tearing down the building would cost and gave Mr. Simpson the task of planning his space upstairs. Mr. Cunningham also commented that the PC Town Charette, held a few years ago, wanted the building torn down and developed into a green space.

**8:05 PM – Dept of Public Works – Covered Bridge – Barry Simpson** – Mr. Simpson updated the board that the work on the Covered Bridge from the truck damage has been completed by Weather Hill Company for \$962.50. He also presented one estimate on repairing the south side of the Covered Bridge roof from Matthew Bennett Sr. for \$6125.00.

Motion by Mr. Ackland to accept the estimate provided by Matthew Bennett for \$6,125.00, but if Heritage building is less than Mr. Bennett's Cost, then it is up to Mr. Simpson's discretion on which the contractor will be, second by Mr. Cunningham. All in Favor: VOTE: 3-0.

Engineering – Transportation Enhancement Grant Covered Bridge – Mr. Simpson updated the board that the group has terminated communications with Hoyle & Tanner. They are now working with Dubois & King who were the 2<sup>nd</sup> most qualified firm that quoted a contract on the Covered Bridge. Mr. Simpson and Vtrans will be working them to provide the required information to firm up a contract for engineering services.

**8:20 PM – Approval of Minutes from May 28<sup>th</sup>, 2013** – Motion by Mr. Ackland to approve the Minutes of May 28, 2013, second by Ms. Mays. All in Favor: VOTE: 3-0.

**8:25 PM – Approval of Payroll Warrants** – Motion by Mr. Ackland to approve the Payroll Warrants as presented for \$ 16,334.47, second by Ms. Mays. All in Favor: VOTE: 3-0.

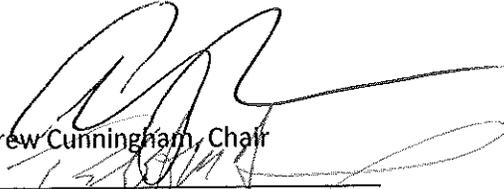
**8:30 PM – Approval of Accounts Payable Warrants** – Motion by Mr. Ackland to approve the accounts payable warrants as presented for \$ 55,744.34, second by Ms. Mays. All in Favor: VOTE: 3-0.

**8:35 PM** – Motion by Mr. Ackland to adjourn, second by Ms. Mays. All in Favor: VOTE: 3-0.

Minutes Respectfully Submitted by,  
Cindi Jones, Warren Town Administrator

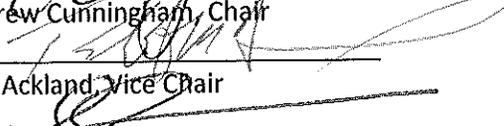
The Warren Selectboard

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Andrew Cunningham, Chair



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Bob Ackland, Vice Chair



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Colleen Mays

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Anson Montgomery

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Matt Groom

Agenda  
Tuesday, June 18, 2013  
Warren Selectboard  
Warren Municipal Office  
7:00 PM

✓ 7:00 PM – Mark Bannon, - West Hill Slide and Sugarbush Access Slide – Nail & Grid System

✓ 7:30 PM – Blair House Removal

✓ 7:45PM – DPW – Covered Bridge Engineering Update  
Covered Bridge South Side Roof Repair Quotes

/ 8:05 PM – Approval of Minutes for May 28, 2013

✓ 8:25 PM – Approval of Accounts Payable Warrants 55,744,134

✓ 8:30 PM – Approval of Payroll Warrants 16,334.47

8:45 PM -Other Business