

**Agenda**  
**Warren Selectboard**  
**Tuesday, February 21, 2012**  
**Warren Municipal Building**  
**7:00 PM**

7:00 PM – Conservation Commission – Riverside Park Management Plan

7:30 PM – Pre-Town Meeting Budget Assignments –

7:45PM – Rootswork Lease Discussion – Kenny Blair, Catherine Benham

7:55 PM – Approval of Minutes for February 8, 2012

8:00 PM – Approval of Warrants

3 Payrol = 17,749.61  
Payables = 317,852.26

8:05 PM – Other Business

**Minutes of February 21, 2012**  
Warren Selectboard  
Warren Municipal Building  
7:00 PM

**Members Present:** Andrew Cunningham, Chair, Bob Ackland, Matt Groom, Vice Chair & Kirstin Reilly.

**Members Absent:** Anson Montgomery.

**Others Present:** Caitrin Noel, Bob Messner, Damon Reed, Kara (VR), Rudy Elliott, Jim (TV 44/45), Robin Bennett, Kenny Blair, Catherine Benham, George Schenk, Barry Simpson & Cindi Jones

**7:05 PM** – Meeting called to order by Mr. Cunningham.

**7:10 PM – Conservation Commission – Riverside Park Management Plan** – Ms Noel started off the draft presentation with the 7 goals that the Commission has identified in the plan. Goal 1: Protect water quality and river health. Goal 2: Promote public river access and low-impact recreational uses. Goal 3: Protect and restore floodplain forests and forested riparian buffers. Goal 4: Protect and enhance wildlife habitats for a diversity of species. Goal 5: Allow the river channel to return to a balanced state. Goal 6: Provide diverse opportunities for community education. Goal 7: Research and share cultural history. Ms. Noel presented the actions required in each of the 7 goals. The board did comment on Goal 5 as there are a lot of public views on keeping the park as recreation or allowing it to stay in natural state after a flooding event. Mr. Cunningham commented that the town's interest was to keep the park as a place for recreation as it was bought by the town from the 1998 flood event. Mr. Cunningham also expressed the issue of liability if the channel that occurred in Irene was to occur again. Mr. Ackland inquired about how would the Conservation Commission deal with the park with its current goals and keeps the recreation in place? Ms. Noel responded that people would have to adapt the change of the park as it can be a learning experience for visitors, schools etc. If the channel reoccurs, there could be things done at the park such as build a foot bridge to the grassy spot on the other side, signs could be posted with the history of the park and still provide the recreational uses. Ms. Noel commented that the Town should have taken hands off approach after Irene, by not filling in the channel, changing the signage, moving the parking fence. Mr. Groom commented it would have been a symbolic gesture towards the watershed; however, the choice is not a simple one as the park is used for recreation. If you change the park, more people would then move to other spots such as Warren Falls, Lareau's Swimming hole, making them crowded. Mr. Cunningham commented that most of the goals are ok, but for goal 5, the Commission needs to re-evaluate the uses of the park with change from flooding and recreational uses. Ms. Noel inquired of the board if it was ok to plant weeping willows and native shrubs along the riverbank to further protect from further erosion. The board agreed that it was ok to proceed with the tree plantings. The Conservation Commission would review the plan again in April.

**8:00 PM – Budget Assignments** –Mr. Messner went through the Town Meeting Warning containing the 15 articles. Article 1 Town Reports – Mr. Cunningham will give a synopsis of the Town reports presented. Articles 2, 3 & 4 are boiler plate articles. Article 5 – “Shall the Town vote to eliminate the office of Town Auditor pursuant to 17 VSA 2651b? – Ms. Goss will explain the statutory article and why the town is voting to eliminate it. Article 6 is another boiler plate article.

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Article 7 "Constables" – Mr. Montgomery will answer any questions on this. Article 8: Shall the Town vote the expenditure of \$300.00 for the Prevent Child Abuse Vermont, a not-for-profit service agency.

Ms. Jones will follow up with the agency on this. Article 9 – "shall the Town vote the expenditure of \$500.00 for the People's health & Wellness Clinic, a not-for-profit service agency?" – Mr. Robert Meany will be present to answer questions. Article 10, article 11 – boiler plate articles. Article 12 – Ms. Jones will follow up with petitioner on this. (Jito Coleman). Articles 13, 14 and 15 boiler plate articles.

Budget Assignments: Gross Administrative Page 1-3 – Ms. Reilly, Gross Services Pages 3-5 – Mr. Montgomery, DPW & Highway Page 5 – Mr. Ackland, Buildings, Other, Special Appropriations, Insurance/taxes, Pages 5-6 – Mr. Groom, Capital/wrap up – Mr. Cunningham. Mr. Ackland will also make a power point presentation on the financials and infrastructure. The rest of the board members looked at the presentation and thought it was very well done.

**8:10 PM – Rootswork Lease Discussion** – Kenny Blair, Catherine Benham – Mr. Blair and Ms. Benham, Co chair of Rootswork Board. Mr. Blair started the discussion off by asking the board that the lease continues as is with no changes for another 5 years. Rootswork has put in over \$15,000 of renovations to the building including upstairs wiring, a new oak floor; all of the labor was donated towards the Capital Improvements to the building. The town just recently with the help of an energy efficiency grant, just completed insulation of the attic, walls and installing a vapor barrier in the basement. Ms. Benham commented that this has helped with the heat of the building substantially. The Town also completed a new parking lot sub surface as well. Rootswork also is making a root cellar for community use and has also established the fuel pre-buy program for people in the community. Other future projects are lights for the 2<sup>nd</sup> floor, and storm windows.

Motion by Mr. Ackland to approve a new 5 year lease to Rootswork at the same rate of \$600.00 per year as written previously, second by Mr. Groom. All in Favor: VOTE: 4-0.

**8:20 PM – Approval of Warrants** – Motion by Mr. Groom to approve the Accounts Payable Warrants for \$317,852.26, second by Mr. Ackland. All in Favor: VOTE: 4-0.

Motion by Mr. Ackland to approve the payroll warrants for \$17,749.61, second by Ms. Reilly. All in Favor: VOTE: 4-0.

**8:30 PM – Approval of Minutes for February 8, 2012** – Motion by Mr. Ackland to approve the Minutes of February 8, 2012 as written, second by Mr. Groom. All in Favor: VOTE: 4-0.

Approval of Liquor Licenses –

Sherman V. Allen – Mac's Convince Store – Motion by Mr. Ackland to approve the liquor license and Tobacco License for Sherman V. Allen, Mac's Convince Store, second by Ms. Reilly. All in Favor: VOTE: 4-0.

West Hill House B & B – Motion by Mr. Groom to approve the liquor license renewal for West Hill House B&B, second by Ms. Reilly. All in Favor: 4-0.

Festival Permit for The 4<sup>th</sup> of July, Motion by Mr. Groom to approve the 4<sup>th</sup> of July Festival Permit – Motion by Mr. Groom to approve the 4<sup>th</sup> of July Festival Permit, second by Mr. Cunningham. All in Favor: VOTE: 4-0.

**8:25 PM – Other Business:**

DPW – Barry Simpson – Main Street Closure Request – Mr. Simpson presented to the board a request from Groom Builders to close Main Street from the gazebo to the south end corner of the Pitcher Inn from 9:00-3:00PM, Wednesday, February 22, 2012. Groom builders have been working on the Pitcher Inn and it requires some tree cutting. Mr. Groom has contacted all the businesses within that area about the closure. Mr. Simpson has notified the VSP, Washington County Sherriff's, MRVAS, and the Warren Fire Dept about the road closure. Mr. Groom commented that he has also talked with The Warren School bus drivers and the Harwood bus drivers.

Motion by Mr. Ackland to approve the Road Closure on Main Street, second by Ms. Reilly. All in Favor: 3-0. (1 Recusal – Mr. Groom).

Brook Road – JP Sicard – Mr. Simpson has been in contact with JP Sicard in regards to coming back and finishing up the Brook Road Project. They will return in May to complete the project.

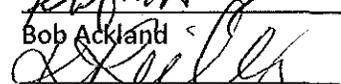
**8:55 PM** – Motion to adjourn by Mr. Ackland, second by Mr. Groom. All in Favor: VOTE: 4-0.

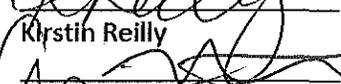
Minutes Respectfully Submitted by Ms. Jones  
Warren Town Administrator

The Warren Selectboard

  
Andrew Cunningham, Chair

  
Matt Groom vice Chair

  
Bob Ackland

  
Krystin Reilly

  
Anson Montgomery