

**Minutes of November 10, 2009**

Warren Selectboard

Warren Municipal Building

7:00 PM

**MEMBERS PRESENT:** Andy Cunningham, Chair, Burt Bauchner, Matt Groom, Ken Frey, Kirstin Reilly (7:10PM).

**OTHERS PRESENT:** Rudy Elliott, Jim Sanford, Craig Klofach, Barry Simpson, Bobby (TV44/45), Kate Burn, Wendy Cox, Susan Bauchner, Ray Weston, Miron Malboeuf, Kara (Valley Reporter), Tim?, Cindi Jones.

**7:05 PM** – Meeting called to order by Mr. Cunningham.

**7:10 PM** – Planning Commission Check in – Jim Sanford & Craig Klofach.

The Planning Commission has been working on cleaning up Town Plan loose ends with definition and article changes to close out last year mostly administrative. The next revision will be in the next 6 months that has to be submitted to Central VT Regional Planning.

Mr. Cunningham inquired about what the Planning Commission's thoughts were on the Park and Ride.

The Planning Commission was very highly in favor of the Park & Ride Grant located at the East Warren School. Mr. Sanford stated that it would work out well to have the bus coordinate pickup and drop off and parents could park in the area and utilize the store for their morning coffee and pasties. It would eliminate a lot of traffic congestions at the four-way intersection. The Park & Ride would make it easier for maintenance of the area, plowing, grading and safer for children and parents. Mr. Simpson commented that he was in favor of the Park & Ride because there public phone available for people to use.

The Planning Commission asked the Selectboard about the new library parking and that it was much larger than the plan that Mr. Simpson had presented to the Planning Commission. Mr. Bauchner commented that the parking was temporary as long as the library is housed in the Town Hall. Mr. Simpson commented that the extension of the area could be a possible mobilization area for construction of the vault when renovations are started on the Municipal Building. Mr. Cunningham asked Mr. Weston to make sure that snow was not pushed up against the barn as the barn is not in good shape.

**7:15 PM – Road Crew Check In – Ray Weston** – Mr. Weston started the discussion off by updating the board that the new salt shed extension has been completed and is now full of salt. The graveling of Roxbury Mountain has been completed and is as wide as the pavement and has good erosion control ditching. Some of the material was hauled from Tucker's and some from Pike and Mr. Weston explained that the Town should be looking at long term of getting gravel from what pits are left. The trucks are all prepared and ready to roll for the first winter storm.

Mr. Elliott commented that he felt that Roxbury Mountain was dangerous as all the shoulders were gone. Mr. Weston commented that the road is 26 feet wide and that the road over the years got wider and wider and crushed many of the culverts. Mr. Elliott also had torn up the road with a low boy when unloading a piece of equipment and backing into Candy Lane. Mr. Weston commented that the highway department had to go up the next day and fix the damage to Candy Lane adding gravel and re-grading. The road used to be 40' wide and now has been narrowed to the appropriate width. Ms. Reilly commented that the ditching looked great and felt that cars were slowing down. The erosion control ditching methods should help this spring with water run off.

**7:30 PM – Sand & Salt Policy** – Mr. Cunningham read the proposed sand and salt policy for the Town of Warren. Currently people come in and drive over to the area of the salt pile that has frozen over hangs which is very unsafe for the public. Mr. Weston indicated that sand would be available as per policy up at the top of the pile near the school. Mr. Weston also suggested putting up a cable gate by using big concrete blocks with appropriate signage and reflective signs. The gate would be used mainly on weekends and closed at the end of the work day. This would also benefit the Town with insurance as currently it is a potential liability.

Motion by Mr. Bauchner to approve the Salt & Sand Policy, second by Mr. Groom. All in Favor: VOTE: 5-0.

Motion by Mr. Groom to authorize the road crew to proceed in building the gate with concrete blocks and cable, second by Ms. Reilly. All in Favor: VOTE 5-0.

**7: 40 PM** – Department of Public Works – Barry Simpson – Mr. Simpson presented to the board the Capital Budget Road Highway replacement cost schedule. He noted that the cost is heavily loaded for the first year because money has not been appropriately calculated for replacement. Costs are based unrealistically on the purchase cost.

**7:50 PM – Park & Ride Grant** – East Warren School – Mr. Malboeuf presented to the board a Park & Ride Grant that he had submitted. The Dept. of Transportation awarded \$21,700.00 towards the project. Mr. Malboeuf had applied for the grant for 2009 but it did not receive funding and that the Rootswork board had approved the concept. Mr. Malboeuf re-applied for 2010 and Warren was chosen to receive funding. Ms. Cox from the Rootswork Board wanted the Town to accept the funding but did not want a paved parking lot with lines and that there could be some alternative lighting looked at. Ms. Burn a neighbor presented a letter to the board regarding such issues that the proposed lighting should conform to the standards set in the town's land use regulations that the lighting is not directed upward or onto adjacent properties. She also voiced concerns that the town should set specific hours that the lot can be used and no overnight parking. Another resident voiced a concern that it should be left as it is and that the lot did not require a lot of maintenance and did not want trees planted. Ms. Reilly and Mr. Groom did not like the idea of paving the lot. Mr. Bauchner expressed that the AOT has specific requirements that have to be met. Mr. Bauchner also commented that Rootswork and

others concerned could look into other alternatives and present them to the board and the AOT. There would not be any work done until June or July on the project. The Planning Commission was all in favor of the Park & Ride as previously mentioned.

Motion by Mr. Bauchner to accept the grant as written and have Rootswork and other interested parties come up with any alternative proposals, second by Mr. Frey. All in Favor: VOTE: 3-2. For: Mr. Cunningham, Mr. Frey, and Mr. Bauchner. Against: Mr. Groom and Ms. Reilly.

**8:35 PM** – Path Authorization Letter – The Mad River Path Association presented to the board a letter asking permission to talk directly to the Food Bank concerning the Path on the Kingsbury Farm Parcel. The Path Association outlined four tasks that they would like to pursue in the spring. They are: Marking trail access to the River, delineating the parking area just off the curb cut that exists north of Mac's convenience store, posting signage along the riparian buffer and bridge construction over the tributary, including load-bearing specifications. They are asking to communicate directly with the Food Bank to expedite the decision making process, making it easier to schedule a site visit with the landowner and make it possible to submit a plan that is made in collaboration with the Food Bank.

Motion by Mr. Groom to approve and authorize the Chair, Mr. Cunningham to sign the authorization letter from The Mad River Path, second by Mr. Bauchner. All in Favor: VOTE: 5-0.

**8:40 PM** – CDM Contracts – Ms. Robinson had given Ms. Jones the two contracts to present to the board for authorization to sign. The two contracts are \$2,500 for the web hosting of the Warren GIS Mapping site, and \$3,500 for parcel updates. The two costs were already approved by the voters at town meeting. Mr. Cunningham commented that the site was very good and recommended that if people have not used the site; to look at it as it is has a lot of very useful information.

Motion by Mr. Frey to authorize Ms. Robinson to sign the two contracts for the GIS Mapping with CDM, second by Mr. Bauchner. All in Favor: VOTE: 5-0.

**8:45 PM** – Approval of Minutes for October 27, 2009 – Motion by Mr. Bauchner to approve the minutes of October 27, 2009, second by Mr. Groom. All in Favor: VOTE: 5-0.

Forest Fire Warden Appointment – Mr. Kathan has stepped down as Forest Fire Warden and Mr. Greenslit has offered to be Warren's Forest Fire Warden. Mr. Greenslit has been interviewed by Mr. Jay Lackey from the Department of Forest, Parks and Recreation and has approved his appointment.

Motion by Mr. Cunningham to appoint Mr. Miles Greenslit as Warren's Forest Fire Warden, second by Mr. Groom. All in Favor: VOTE: 5-0.

**8:45 PM** – Selectboard Summit – Ken Frey – Mr. Frey updated the board on the Select Summit. Mr. Frey updated the board that most of the appropriations were leveled funded except the Senior Citizens increased their budget from \$6,000 to \$7,000 and that the Mad River Planning District was going to have an increase but their budget has not been completed. Ms. Klein from the Chamber of Commerce presented to the Waitsfield and Fayston boards a proposal asking if they would contribute a \$1,000 each to the Warren 4<sup>th</sup> of July, since the 4<sup>th</sup> of July Parade services the entire valley and is a valley wide event.

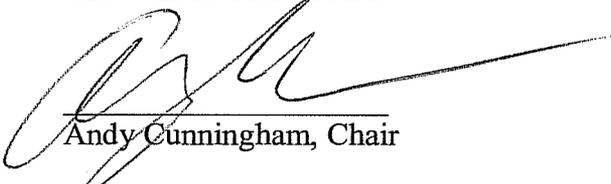
**8:50 PM** – Resignation Letter from Mr. David Markolf – Mr. Cunningham read a letter from Mr. Markolf stating that he is resigning from the Warren Development Review Board as he is now a resident of Florida. The board thanked Mr. Markolf for his service to the Town of Warren and a letter would be going out from the board.

**8:55 PM** – Mr. Cunningham and the board wanted to send a sincere thank you to Mr. Bauchner for being the Chair of The Warren Selectboard and for his service to The Town of Warren. Mr. Bauchner stepped down from Chair of the Warren Selectboard at the October 27<sup>th</sup> meeting because of health reasons and Mr. Cunningham is now the acting Chair of The Warren Selectboard. Mr. Bauchner will continue to be active on the Warren Selectboard.

**9:00 PM** – Motion by Mr. Cunningham to adjourn, second by Mr. Groom. All in Favor:  
VOTE: 5-0.

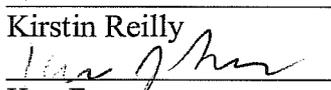
Minutes Respectfully Submitted by,  
Cindi Jones, Warren Town Administrator

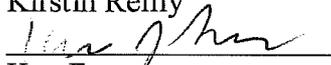
The Warren Selectboard

  
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Andy Cunningham, Chair

  
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Burt Bauchner

  
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Matt Groom

  
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Kirstin Reilly

  
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Ken Frey

AGENDA  
TUESDAY, NOVEMBER 10, 2009  
7:00PM  
WARREN SELECTBOARD  
WARREN MUNICIPAL BUILDING

7:00 PM – WARREN PLANNING COMMISSION

7:20 PM – ROAD FOREMAN CHECK IN

7:35 PM – DEPT OF PUBLIC WORKS CHECK IN – BARRY

7:50 PM – OTHER BUSINESS

Municipal Park & Ride Grant Acceptance of \$21,700.00  
Approval of Minutes from October 27, 2009  
Selectboard Summit Check in – Ken  
Forest Fire Warden Appointment  
Old Library Floor Approval  
Municipal Parking Lot – Signs:  
“Parking for Patrons and Employees”  
“No Over Night Parking”