

**MINUTES OF SEPTEMBER 22, 2009**  
**WARREN SELECTBOARD**  
**WARREN MUNICIPAL BUILDING**  
7:00 PM  
Unapproved

**MEMBERS PRESENT:** Erin Russell-Story, Burt Bauchner, Chair, Andy Cunningham, Matt Groom.

**MEMBERS ABSENT:** Kirstin Reilly

**OTHERS PRESENT:** Gregory Smith, Melissa Reichert, Craig Klofach, Michael Ketchel, Rudy Elliott, Sue Carter, Lenord Robinson, Chris Kathan, TV 44 (Bobby), Ray Weston, Kara (VR), Barry Simpson, Cindi Jones.

**7:00 PM** – Meeting called to order by Mr. Bauchner.

**7:01 PM** – Road Crew Check In – Ray Weston – Mr. Weston reported that the crew has completed all the shoulder work and that all the paving has been completed. They have been working on ditching on Roxbury and will start to add gravel when the ditching has been completed. The gravel is being truck in from Williamstown as it was the best pricing that Mr. Weston could find.

Mr. Cunningham inquired if the culvert on Airport Road had been done. Mr. Weston reported that the culvert has been completed. They still need to put in some under drain on the Airport Road and up in Prickly Mountain.

**7:05 PM – Forest Service Update: Greg Smith and Melissa Reichert** – Mr. Smith introduced himself as the new ranger at the Rochester station and that Ms. Reichert is a forest planner and is involved in the forest management plan. The forest plan was approved back in 2006 and included was proclamation boundaries. The recent US Agricultural Act substantially increased the Proclamation Area in Warren. This does not involve any US Forest Service governance on the newly included; it does authorize the FS to make additional property acquisitions.

There is quite a lot of Warren included in the proclamation boundaries especially around Blueberry Lake. There are three parts of the proclamation boundaries: Special Recreational Area, which is the area around the lake which the forest service owns. This would allow biking trails, vast trails etc. The diverse back country is semi primitive recreation and allows snow mobile trails, timber harvests of 150 year rotation, and the special area which the focus is designated for special recreational use. In the management plan it the area defined as Diverse Forest Use allows the activity of timber harvesting and motorized use. The forest service would be allowed to purchase any of the land within the proclamation area if an owner was willing to sell.

Mr. Smith also touched upon the Payment in Lieu of Taxes program which has been fully funded until 2012. This is an allocation that is given to the Town to help with the tax burden. Warren will receive an allocation of \$16,594.

Also, Mr. Smith inquired about the forest signs on the Camp Road and Hanks Road. Ms. Jones expressed that both are down at the foot of both roads and that land owners would appreciate that they were moved to the location of where the national forest starts. They create a perception to the public that all the land located from where the sign is located is national forest. This leads to more traffic on both roads and that all the land in between is forest service land available for public access. Mr. Smith would take care of moving them.

**7:40 PM – Warren Select Board Candidates Forum** – Mr. Bauchner started off the discussion by indicating that Ms. First-Raddock has withdrawn as a candidate for the position. Mr. Robinson started off by introducing himself and indicated that he has the time and expertise in areas to offer to the Town. He has served on many town boards and was Warren's Road Commissioner back in 1957. Questions were asked of Mr. Robinson such as thoughts on property rights, does he have an agenda etc.

Mr. Cunningham read a statement from Mr. Frey as he could not be present for the meeting. Mr. Frey indicated that he has owned a home here since 2001 and moved here in 2006 with this wife and 2 children. He was on the finance committee at Mad River Glen and is on Stark Mountain Foundation. He stated 3 reasons on why he wanted to be on the Selectboard. 1. He has no agenda, 2. He would bring a new fresh prospect to the board and is not active in Town politics and 3. Has a sharp pencil analysis. The board felt that it would be good to meet him and let him introduce himself to the public. The board would invite him to the next meeting before making any decision on the candidates

**8:10 PM - Dept of Public Works – Barry Simpson** – Mr. Simpson started off by updating the board that work on the Sugarbush Fire Station roof has been started. He also talked about the East Warren Cemetery project and that the crew has been putting fill in and that some drainage needs to be done. Mr. Simpson would work on this with the Cemetery Commission. The crew has also been continuing to put fill on the Blueberry Lake Dam and will continue moving forward with that to spread it, seed it and mulch it.

The crew is also proceeding on moving forward with building the salt shed as the poles are scheduled to arrive. The pavement marking company will be in town on Thursday, if the weather permits.

Mr. Simpson also wanted an ok to move forward with fixing the lights in the municipal parking lot. Mr. Hunkins, from Mountain Services, provided a quote for \$350 with the road crew doing the ditching work. The board agreed that this had to be done.

Motion by Mr. Cunningham to approve the expenditure of \$350 for Mountain Services to repair the municipal parking lot lights, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

Mr. Simpson also met with Mr. Collins in regards to the Town Garage. There was one florescent fixture that was under warranty that he installed that was not working. He would take care of that. He also looked at the garage water line to the pump that is not up to code and that it would need to be replaced. He also stated that the crew would like to have a new circuit installed to accommodate a pressure washer.

At the Town Hall he suggested to the board that in next year's budget that they budget to put up stage lights up stairs and that there were only 2 outlets that currently work. The library would also to move the floor outlet and relocate it as the library design plan had changed.

**8:25 PM – Sugarbush Access (dba Sugarbush Golf Club) Temporary Road Access Permit** – Mr. Simpson presented the road access permit to the Selectboard for a temporary road access permit that is only for 4-6 weeks beginning October and it will be removed no later than mid November on the Golf Course Road. Curb cut as stated is approximately 18 feet to accommodate trucks to work on the golf course. Once the maintenance work is completed the fill material will be removed and the road will be removed and the roadside will be regraded, seeded and mulched. Sugarbush will closely monitor this area for successful vegetation regeneration and will re-seed and mulch if necessary. The visual site lines are met for this temporary access.

Motion by Mr. Cunningham to approve the temporary road access permit with the provisions as outline in the letter and to sweep as needed, second by Mr. Groom. All in Favor: VOTE: 4-0.

**8:45 PM – Municipal Building: Architectural/Engineering Update:** - Mr. Bauchner updated the board that Ms. Strauss has been investigating storage systems, vault space and the municipal space for more efficient working areas and upgrades to the municipal building. Ms. Strauss could not attend this meeting and will be coming to the October 13<sup>th</sup> meeting to discuss her findings, costs and conclusions.

**8:47 PM – Wood & Wood Welcome to Warren signs** – Mr. Bauchner indicated that Mr. Potter had approached him regarding the wooden signs coming into Warren. Wood & Wood originally designed these signs and that they could use some attention. These are the signs on the South and North and Brook Road signs coming into Warren. If the board felt that they wanted to do any work on them, they could include it in next year's budget.

**8:50 PM – The Path** – Mr. Gillies has a draft of the documents needed to file for a preliminary injunction and will proceed with this filing. Once filed, the case would be heard in with in 10 days. Mr. Bauchner inquired if Mr. Cunningham had found a surveyor. Mr. Cunningham indicated he had spoken to two: Mr. Bill Gove (who is familiar with the property), but Mr. Gove had a conflict of interest. Mr. Glen Towne from Duxbury would be available for a cost of \$2,500-\$3,000. Mr. Cunningham would call Mr. Gillies directly on this matter.

**8:52 PM – Other Business:**

Letter from Ms. Robinson Lister Board – Mr. Bauchner received an email/letter from Ms. Robinson regarding settlement negotiations on tax appeals. Mr. Bauchner reminded the board that sometime ago they had signed documents giving Ms. Robinson the authorization to negotiate on tax appeals. Mr. Bauchner also stated that a settlement had been negotiated with Mr. Crump.

**8:55 PM – Wastewater Fee User Schedule:** Ms. Jones explained that this document is updated on a yearly basis after the budget is past with the new rates. It explains the user fees and rate schedule fees the Selectboard has to sign this on a yearly basis.

Motion by Ms. Russell-Story to approve the Wastewater User Fee Schedule as approved at Town Meeting, second by Mr. Cunningham. All in Favor: VOTE: 4-0.

**8:57 PM – Approval of Minutes of September 8, 2009** – Motion by Mr. Cunningham to approve the Minutes of September 8, 2009, second by Mr. Groom. All in Favor: VOTE: 4-0.

**8:59 PM – Adoption of Basic Emergency Operations Plan** – Motion by Mr. Groom to approve the Basic Emergency Operations Plan, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

**9:00 PM** – Motion by Mr. Bauchner to go into deliberative executive session and invite Ms. Jones and Mr. Simpson, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

**9:10 PM** – Motion by Mr. Cunningham to come out of executive session, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

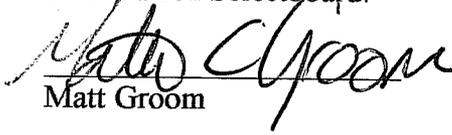
Mr. Bauchner advised Ms. Jones to contact Mr. Frey and Mr. Robinson that the board has deferred this decision until the next scheduled meeting.

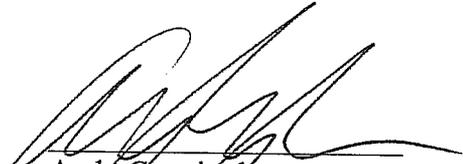
This was Ms. Russell-Story's last meeting; everyone wished her well in her new position at US Dept of Energy in Pittsburgh, PA and thanked her for her service.

**9:15 PM** – Motion to adjourn by Mr. Bauchner, second by Mr. Cunningham. All in Favor: VOTE: 4-0.

Minutes Respectfully Submitted by,  
Ms. Jones, Warren Town Administrator

The Warren Selectboard:

  
Matt Groom

  
Andy Cunningham

  
Burt Baucher, Chair

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Kirstin Reilly