

MINUTES FROM JUNE 9, 2009
WARREN SELECTBOARD
WARREN MUNICIPAL BUILDING
7:00 PM

MEMBERS PRESENT: Andy Cunningham, Erin Russell-Story, Kirstin Reilly.

MEMBERS ABSENT: Matt Groom, Burt Bauchner, Chair

OTHERS PRESENT: Rudy Elliott, Sue Carter, Miron Malboeuf, Margo Wade, Chris Goulet, John Barkhausen, Kara (VR), Bobby (TV 44), Cindi Jones.

7:10 PM – Meeting called to order by Mr. Cunningham.

7:11 PM – Approval of Sub Lease from Rootswork for the East Warren Community Market Cooperative – Mr. Barkhausen presented to the board a sub lease prepared by Mr. Raddock for the East Warren Community Market for the Selectboards approval. Mr. Cunningham inquired if all the permits were secured for signage with the zoning department. Mr. Barkhausen responded say yes they had complied. Mr. Cunningham also inquired if the members of the two boards were separate and did not serve on both boards. Mr. Barkhausen stated that the Rootswork Board and the Cooperative Board were different members. Mr. Barkhausen indicated that the term of the lease is one year and the sub lease references the base lease with Rootswork and the Town of Warren. Mr. Cunningham inquired about the waste removal. Ms. Goulet, representing the Community Market, indicated that there were be a dumpster on site and that they plan on recycling as much as they can. The Community Market is planning on opening up for July 1. Ms. Jones requested that the town be an additional insured on the liability policy.

Motion by Ms. Reilly to approve the sub lease for the East Warren Community Market Cooperative Inc, second by Ms. Russell-Story. All in Favor: VOTE: 3-0.

7:25 PM – Road Crew Check In – Mr. Weston was absent and Mr. Simpson updated the board on the road crew. The crew has completed work on upgrading the Lincoln Gap Road. They install under drain by Mr. O’Keefe’s property which is a fabric wrapped pipe bedded in stone. The road has been graveled and chloride has been put down on the surface.

Guard Rail Clearing Tool – Mr. Simpson updated the board that the crew had made a tool using a piece of old guardrail that fits onto the Ferguson tractor that enables them to push the dirt and sand back from under the guardrails. This allows proper water drainage off roads.

Mr. Simpson reported that Mr. Weston, Ms. Jones, and he had attended a Bridge Maintenance workshop put on by Vermont Local Roads.

Paving – The finishing of paving in the Village and Covered Bridge Road and Bridge 30, is being coordinated with S.T. Paving and Blow & Cote weather permitting. Mr. Simpson indicated that the paving would be completed by the 4th of July.

Culverts – All the steel culverts were ordered and have been delivered.

Town Hall – The construction work by Ruggco has been completed and the foundation has been sealed. The library will be painting the front steps and the concrete in the front as they will be paying for this additional work. What is left to be done is removal of the shed, trees, paving preparation of the entrance into the elevator.

Municipal Building – Mr. Simpson presented to the board the DRB permit requesting renovation work to be done on the old library space. This is phase one of Mr. Simpson's proposed plan. Mr. Simpson was requesting approval from the Selectboard to submit this first phase permit.

8:05 PM – Motion by Ms. Russell-Story to approve the First Phase Renovation Permit for the Municipal Building, second by Ms. Reilly. All in Favor: VOTE: 3-0.

Motion by Ms. Russell-Story to authorize Mr. Cunningham to sign off on the permit request, second by Ms. Reilly. All in Favor: VOTE: 3-0.

Also work has been completed on lighting improvements at the town garage. Mr. Simpson also presented to the board a diagram on extending the salt shed an additional 16' keeping the same roof line. This extra capacity would increase the amount of salt that the town can store. It requires about \$1,200 to build this and the road crew would build it. Mr. Weston had indicated to Mr. Simpson, that the expense could come out of the sand budget.

Mr. Cunningham's concern was that if the town garage moves, then why spend the \$1,200 on adding to the salt shed. Mr. Simpson would go back to the road crew and re-evaluate.

8:15 PM – Waiver of Sugarbush Permit Fees of \$9,582.00 – Ms. Wade indicated that in 2005 the family center building had been fully permitted for housing guest services, ski school functions at Lincoln Peak Base Area. It was renewed on June 13, 2007. The Family Center building was not constructed and is set to expire June 29, 2009. Sugarbush is requesting that the \$9,582.00 building permit fee paid in 2005, be applied, in full, to the phase 1B/Skier Services buildings which will be replacing the previously approved and permitted family center building. Back in 2005, the Selectboard had waived previous fees and credited Sugarbush for \$29,240.00.

Back in 2005 there was no zoning staff or department and that the zoning administrator was paid on commission. Today, the town has a full-time Zoning/Planning Dept. to pay for. The fees that are applied now are used for operation and maintenance of the dept.

Fees are calculated as revenue to the town and offset the expense of the dept and are figured in the bottom line of the budget for taxes.

Mr. Cunningham inquired on what would the new fee be? He also inquired about how much additional work this would be for the zoning office. Mr. Malboeuf and Ms. Wade did not have the exact fee. Mr. Malboeuf inquired of Ms. Wade what Sugarbush had paid ACT 250? Ms. Wade responded that they had paid \$24,000 and still requires the labor and industry permits. The state does not reimburse or apply credits to applicants that have not completed their projects in the required time. The fees were paid in another calendar year that has been closed out and allowing credits, distorts the town's financials. Ms. Jones inquired from Mr. Malboeuf if the board did allow a credit; would that change the zoning ordinance requirements if other applicants that had a hardship and could not complete the project if their fees would be waived? Mr. Malboeuf indicated that the ordinance would not change but the Selectboard has the right to waive all or any fees.

Mr. Cunningham polled the board and deferred any decision until additional information was collected.

8:30 PM – OTHER BUSINESS:

Stetson Hollow – Class Four Road – Mr. Elliott inquired why the town couldn't put in a load of gravel to fill in some pot holes on Stetson Hollow Road in front of Ms. Bobrow's House. Mr. Cunningham responded to Mr. Elliott in saying that the Town does not have to maintain class four roads only bridges and culverts. Mr. Cunningham suggested that Mr. Weston and Mr. Simpson go and assess the road.

8:40 PM – Lister Extension – Mr. Cunningham stated that he had met with Ms. Robinson to sign a 30 day extension filing of the grand list. The state has not determined if they will keep the same education property tax rate as previously indicated or increase it to cover the short fall in the state budget. Many towns are filing extensions to see what the state is going do.

8:45 PM – Mr. Cunningham informed the public and board that Ms. Mary Gow, has resigned as Town Historian. Mr. Cunningham thanked her for her time and service to the town for the board.

8:47 PM – Mr. Cunningham also reported that an email was received from the Dept. of ANR, that an ACT 250 Permit is not needed for building the new town garage on the Coates Parcel.

8:48 PM – Park & Ride Grant Approval – Motion by Mr. Cunningham to go ahead and apply for the Park & Ridge Grant, second by Ms. Russell-Story. All in Favor:
VOTE: 3-0.

8:50 PM – Amended Priority Agreement – Wheeler Brook – Motion by Ms. Russell-Story to approve and authorize Mr. Cunningham to sign the amended priority agreement, second by Ms. Reilly. All in Favor: VOTE: 3-0.

8:51 PM – Certificate of Completion – Motion by Ms. Reilly for Mr. Cunningham to sign the Certificate of Completion for Ruggco, second by Ms. Russell-Story. All in Favor: VOTE: 3-0.

8:55 PM – Liquor License Request for East Warren Community Market Cooperative – Motion by Mr. Cunningham to approve the Class B liquor license for the East Warren Community Market Cooperative, second by Ms. Russell-Story. All in Favor: VOTE: 3-0.

9:00 PM – Alterations of the East Warren School House – The store is planning on putting in a big walk in cooler in the store retail space. Alterations to be done would be reinforcing the floor and rewiring the sub panel box. Other alterations would be putting a floor covering on and running a water line form the utility space to the bathroom to get water for the coffee machine. Mr. Cunningham stated that they should get together with Mr. Simpson and Collins Electric to see what the requirements would be on rewiring the sub panel box and if any permits were needed.

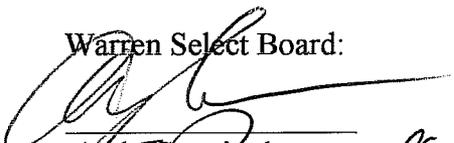
9:05 PM – Mr. Simpson requested authorization to pursue pre-disaster mitigation funding for the engineering of the Warren Covered Bridge abutment.

Motion by Mr. Cunningham to authorize Mr. Simpson to proceed with applying for pre-mitigation disaster funding for the Warren Covered Bridge abutment, second by Ms. Reilly. All in Favor: Vote: 3-0.

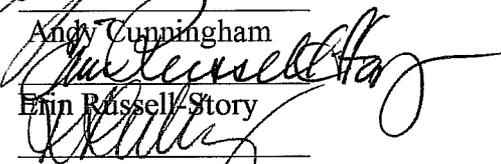
9:15 PM – Motion by Ms. Russell-Story to adjourn, second by Ms. Reilly. All in Favor: VOTE: 3-0.

Minutes Respectfully Submitted by,
Cindi Hartshorn-Jones.

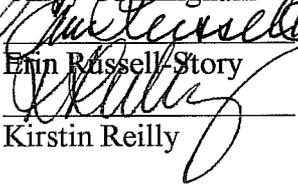
Warren Select Board:



Andy Cunningham



Erin Russell-Story



Kirstin Reilly

Burt Bauchner

Matt Groom