

MINUTES FROM APRIL 14, 2009
WARREN SELECTBOARD
WARREN MUNICIPAL BUILDING
7:00 PM

MEMBERS PRESENT: Burt Bauchner, Chair, Andy Cunningham, Kirstin Reilly, Matt Groom.

MEMBERS ABSENT: Erin Russell-Story

OTHERS PRESENT: Raemon Weston, Chris Kathan, Ted LaRock, Eric Howes, Dana Nagy, Rudy Elliott, Alex MaClay, (TV44), Kara (VR), Lenord Robinson, Sheldon Foley, Cindi Hartshorn-Jones (7:20pm), Frank Whitcomb Rep, Barry Simpson, Dick Covey(Pike).

7:00 PM – Meeting called to order by Mr. Bauchner.

7:05 PM – Bid Openings – Paving Bids –

S. T. Paving - \$3.45sy Cold Planing, \$71.90 for Asphalt as per specifications.

Frank W. Whitcomb - \$1.48sy Cold Planing, \$76.36 per ton for Asphalt.

S.D. Ireland Corp - \$2.75sy Cold Planing, \$82.69 per ton for Asphalt.

Pike Industries, Inc. - \$2.85 Cold Planing, \$74.95 per ton for Asphalt.

Mr. Weston and Mr. Simpson will review and calculate unit prices for total cost.

Bid Openings – Hauling Sand – Trucking 5,500 cubic yards –

Kingsbury Construction - \$8.48/cy.

Dave Couture Trucking - \$9.80/cy.

Wilder Trucking - \$9.34/cy.

Salvas, Inc. - \$6.61/cy.

Griffin & Griffin - \$8.00/cy.

Barrett/Newton - \$8.40cy.

J. Hutchins, Inc. - \$12.31/cy.

Bid Openings – Lawn Mowing -

Showacre Landscaping - \$475.00 per mowing.

LaRock Property Maintenance - \$535-\$540 per mowing.

Howes Property Maintenance - \$350 per mowing.

7:25 PM – ROAD CREW CHECK –Raemon Weston – Mr. Weston started the discussion that currently we have two trucks trucking gravel from Granville and both graders have been out grading the roads as the wet spots are beginning to dry up. Roads with tree canopies take longer to dry out as they do not get any sun to bring the frost out

of the ground. Mr. Weston stated that it is very important that the tree canopies are cut back to help with the frost/mud situation. The Airport Road is one example that has a lot of tree canopy lines covering the road.

Road Crew Retirement: Mr. Bauchner and the Selectboard acknowledged the dedication and commitment of 22 years service to The Town of Warren given by Mr. Robert Robinson. The Selectboard also wished him well on his retirement. Mr. Simpson, Road Commissioner, stated that he was an extraordinary, punctual, diligent and caring employee. He put his whole life into it.

7:30 PM – GOLF COURSE ROAD SPEED LIMIT CHANGE 30-25MPH – Mr. Weston stated that the speed limit should be changed on the Golf Course Road from 30MPH to 25 MPH as there are some very sharp corners and also for the safety of vehicles as the golf carts are using the entire road to get to the West Hill tee. Mr. Bauchner suggested to the rest of the selectboard tabling this discussion for next meeting. All agreed.

7:40 PM – TH #4 Bridge #30 – Main Street Deck Repairs Quote – Blow & Cote – Ms. Jones presented to the board a quote based on the Structure Inspection, Inventory and Appraisal Sheet dated February 12, 2008 from the AOT for repairs needed on the bridge. The AOT recommended that the approach rail needs some repair work and the wearing surface needed some general surface prep for membrane and overlay upgrade. Work was noted in the 7/26/2004 report which indicated that there were several hollow subsurface delams, which are quite large in the right lane. It was highly recommended that all delaminated area's below the concrete surface be chipped out, cleaned and patched prior to membrane/asphalt placement. Mr. Bauchner inquired about why the work was not done back in 2004. Mr. Simpson recalls that most of the work on the bridge was on the beams and the supports at that time. The deck was never disturbed.

Motion by Mr. Bauchner to authorize the work to be done on TH #4 Bridge 30, for \$32,496.75 which excludes paving the bridge deck, traffic lines, and full depth deck repair, second by Mr. Cunningham. All in Favor: VOTE: 4-0.

Motion by Mr. Cunningham to authorize Mr. Bauchner, Chair, to sign the proposal presented from Blow & Cote, second by Ms. Reilly. All in Favor: VOTE: 4-0.

8:45 PM – Dept. of Public Works Check In – Barry Simpson – Mr. Simpson updated the board on the Town Hall project. The crew is wrapping up the interior of the building and will start the punch list items. A proposal from Floors Only has been accepted to redo the Main Floor and stage area. They will be starting that sometime next week and it will take about 1 week to do and cure. There is a lot of stuff to be moved from the main floor to the upstairs or downstairs such as tables, chairs etc. The road crew moved the old piano out the building on Tuesday and a few of the other big tables. He also presented to the Planning Commission a presentation of a proposed configuration for the municipal building. He indicated that the Planning Commission was accepting of the concept.

He also updated the board on the window replacement progress for the municipal building. There are two types of window quotes that are being submitted: 1) Windows that are wooden to keep the historic preservation look. They are very expensive and they would require maintenance. 2) Vinyl or fiber glass those are less expensive and easier to maintain. He would have a more complete analysis at the next meeting.

He also presented to the board 3 pictures of where the school wants to install 4 more raised flower beds. He has been meeting with Doug Bergstein, Warren Recreation Committee, and the school. Mr. Simpson pointed out that the flower bed on the inner circle where the flag pole is does present a safety issue. Mr. Weston indicated that during the winter excess snow is piled and plowed up in the inner circle. He also pointed out that the flower bed along the road way near the soccer kick board, would get a lot of sand/stones/pavement etc from winter plowing. The third site presented was between two of the school structures on the northwest edge of the playground on top of the sewage force main. Ms. Jones was not in favor of putting the raised beds over the sewage main because of maintenance issues. Mr. Bauchner recommended that Mr. Simpson work with the school and recreation committee to come to a solution of sites. Mr. Simpson indicated that he had and he is recommending that the selectboard approve the 1st and 2nd sites but not the 3rd site. Mr. Elliott inquired why the selectboard had to approve these since they had a Department of Public Works. Mr. Jones explained that the town owned the land but the not the school and that the school has to get authorization for such things from the selectboard. Mr. Simpson explained what had transpired in the past to Mr. Elliott.

Motion by Ms. Reilly to approve and authorize Mr. Simpson to decide on final placement, second by Mr. Groom. All in Favor: VOTE: 4-0.

8:10 PM - Dana Nagy – Newly Appointed Conservation Commission Member – Mr. Nagy introduced himself to the board. He moved here to Vermont 3 years ago. He works for the State of Vermont River Management Section and works as an Environmental Analyst. In working with this program he has quite extensive experience in GIS capabilities in his background. The selectboard welcomed Mr. Nagy to the board.

8:17 PM – OTHER BUSINESS –

Liquor License Renewals

Common Man – Motion by Mr. Cunningham to approve the Common Man Liquor License Renewal, second by Mr. Groom. All in Favor: VOTE: 4-0.

Easy Street/Purple Pub Out Door Liquor License Request for the 4th of July Beer Tent at Brooks Field – Motion by Mr. Cunningham to approve the request and authorize Ms. Goss to sign off, second by Ms. Reilly. All in Favor: VOTE: 4-0.

Chez Henri – Motion by Mr. Cunningham to approve the Liquor License Renewal Request, second by Ms. Reilly. All in Favor: VOTE: 4-0.

Sugarbush Restaurants – Sugarbush Inn – Motion by Mr. Groom to approve the Sugarbush Inn Liquor License Renewal Request, second by Ms. Reilly. All in Favor: VOTE: 4-0.

Sugarbush Restaurants – Hogan’s Pub – Motion by Mr. Groom to approve the Liquor License Renewal Request, second by Ms. Reilly. All in Favor; VOTE: 4-0.

Sugarbush Restaurants – Gate House – Motion by Mr. Bauchner to approve the Liquor License Renewal Request, second by Mr. Groom. All in Favor: VOTE: 4-0.

Sugarbush Restaurants – Timber’s – Motion by Mr. Groom to approve the Liquor License Renewal Request, second by Mr. Cunningham. All in Favor: VOTE: 4-0.

Sugarbush Restaurants – Allyns Lodge – Motion by Mr. Groom to approve the Liquor License Renewal for Allyns Lodge, second by Mr. Cunningham. All in Favor: VOTE: 4-0.

8:20 PM – Approval of Minutes for March 24, 2009- Motion by Ms. Reilly to approve the Minutes from March 24, 2009, second by Mr. Groom. All in Favor: VOTE: 4-0.

8:22 PM – Kingsbury Farm Update: Mr. Bauchner updated the board that the Vermont Land Trust and parties has closed on the property and transferred ownership to the VT. Food Bank. The Town also received back a check for \$25,000 of the \$125,000 contribution needed to leverage for the sale of the property. The \$25,000 was received by the Town and all legal fees were deducted from that and remainder was deposited into the Conservation Reserve Fund.

8:26 PM – Tree Removal Pine by the Warren Church \$2,500 – Mr. Cunningham requested that another bid be received from Adam Whitney on cutting the tree. Mr. Simpson also suggested that Warren’s Tree Warden, Megan Moffroid, look at the tree and determine if it needed to be cut.

8:30 PM – Town Garage RFP’s – The Town received 3 RFP’s for the town garage project from Mark Bannon and James Groom, Forcier Aldrich & Associates, and Dubois & King. Mr. Bauchner suggested that Mr. Simpson, Mr. Weston and Ms. Jones review these and come back to the board on their recommendation.

Mr. Elliott inquired why an engineer was needed regarding this project. Mr. Bauchner explained that an ACT 250 permit was required and a site plan was needed to proceed with the project for any gravel extraction or building. The current ACT 250 permit has expired.

8:35 PM – Award of Mowing Contract – Motion by Mr. Cunningham to award the mowing contract as per bid for \$350/per mowing to Mr. Howes as stated in the areas defined in the bid proposal for a two year contract, second by Ms. Reilly. All in Favor: VOTE: 4-0. (Foot Note on Current Contract – Current Fuel Cost).

8:40 PM – Main Street Culvert Issues – Culvert (1) by Whitie Miller’s Driveway – 2’ round culvert – Mr. Weston indicated that before paving the crew would replace that culvert. Culvert (2) the current status is that the bottom is all rotted out and it is a 4’x 6’ Oval. The town could replace it with what is already in place or put in a concrete box culvert which would be more costly or not replace it. He anticipated that the town might be able to get away with another 5 years before replacement.

8:47 PM – Covered Bridge Old Well Tile – Suggestions and an inquiry if the Fire Dept would every use that well for fire protection. Mr. Kathan responded that in order to use it, there would have to be a 30,000 gallon concrete storage box put in the ground which would be very costly for the town. Mr. Weston suggested that cutting down the well tile and putting an enclosed cover on it, digging down to below grade and paving would help to maintain the area during the winter and would eliminate a hazard. This would provide more pull off parking for visitors taking pictures of the bridge.

Also Mr. Bauchner had heard that Mr. Kathan was re-appointed to the chief position. He inquired on or who was the new forest fire warden. Mr. Kathan responded that he is filling in temporarily until he can find or a fireman to take the job.

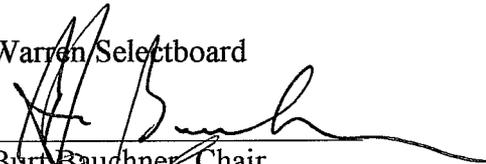
8:50 PM – The board inquired about a gift for Mr. Robertson as a token of appreciation for dedicated service to the Warren Highway Crew. The idea of presenting a chainsaw as a parting gift was suggested. Motion by Mr. Cunningham to purchase a chainsaw as a parting gift from the Town of Warren, second by Mr. Groom. All in Favor: VOTE: 4-0.

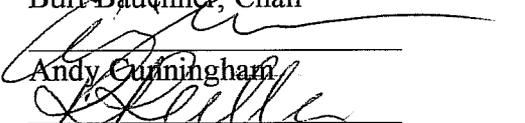
9:00 PM – Road Complaint – Mr. Lenord Robinson – Mr. Robinson spoke before the board regarding how the mud holes were being taken care of. He indicated that just putting in gravel and stone is not going to take of problem that the mud raises to the top. He suggested putting down a blanket of sand and then a little gravel would do the job. Mr. Weston presented a small presentation to the board with water, crushed stoned, and sand. Upon presentation, the water is displaced around the stones. The water sinks into the sand creating an unstable base. He also spoke to the board that all the roads are posted and that our trucks fully loaded with stone were running the pavement causing a washboard effect. There was some disagreement on road maintenance. The Selectboard thanked Mr. Robinson for his time.

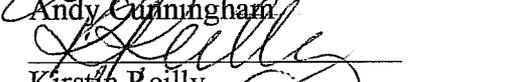
9:05 PM – Motion by Mr. Bauchner to adjourn, second by Mr. Cunningham. All in Favor: VOTE: 4-0.

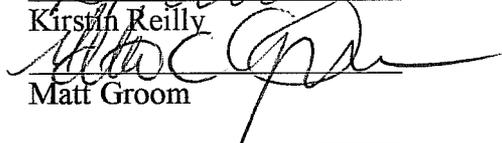
Minutes Respectfully Submitted by,
Cindi Hartshorn-Jones
Warren Town Administrator

Warren Selectboard


Burt Bauchner, Chair


Andy Cunningham


Kirstin Reilly


Matt Groom

Erin Russell-Story

AGENDA
WARREN SELECTBOARD
APRIL 14, 2009
WARREN MUNICIPAL BUILDING
7:00 PM

- 7:00 PM – ROAD CREW CHECK IN – RAEMON WESTON
Road Crew Retirement, Deck Repair Bridge 30
- 7:15 PM – SAND HAULING, PAVING, MOWING CONTRACTS BID OPENING –
- 7:25 PM – GOLF COURSE SPEED LIMIT CHANGE TO 25 MPH.
- 7:45 PM – DEPARTMENT OF PUBLIC WORKS CHECK IN – BARRY SIMPSON
- 8:00 PM – CONSERVATION COMMISSION NEW MEMBER INTRODUCTION
- 8:15 PM – OTHER BUSINESS
- Liquor License Request for Chez Henri
 - Liquor License Request for Sugarbush Restaurants, Inc.
(Hogan's Pub, Gate House, Sugarbush Inn, Allyn's Lodge)
 - Approval of Minutes from March 24, 2009
 - Town Hall Renovations Financial Report
 - Town Energy
 - RFP Town Engineering Services Bids for Town Garage
 - Kingsbury Farm Update
 - Tree Removal big pine by the church \$2,500.
 - Common man Liquor License