

**MINUTES FOR MARCH 24, 2009**  
**WARREN SELECTBOARD**  
**WARREN MUNICIPAL BUILDING**  
7:00 PM

**MEMBERS PRESENT:** Burt Bauchner, Chair, Andy Cunningham, Erin Russell-Story, Matt Groom.

**MEMBERS ABSENT:** Kirstin Reilly

**OTHERS PRESENT:** Rudy Elliott, Patty Sue Carter, Raymond & Marcella Gratton, Craig Klofach, Alice Cheney, Jason Liasi, Todd Sheinfeld, Miron Malboeuf, Robin Bennett, Caitrin Noel, Alex Maclay (TV44), Kara (Valley Reporter), Charlie Snow, Kenny Greenslit, Barry Simpson, Cindi Hartshorn-Jones, Noel McKay (Smart Growth).

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**7:00 PM** – Meeting Called to order by Mr. Bauchner.

**7:05 PM – Nomination of New Board Chair** – Mr. Bauchner turned the meeting over to Ms. Jones for nominations for Selectboard Chair. Motion made by Mr. Cunningham to nominate Mr. Bauchner as Chair, second by Ms. Erin Russell-Story. All in favor:  
VOTE: 4-0.

**7:06 PM – Department of Public Works Check In** – Barry Simpson: Mr. Simpson started with an update on the road crew. They crew has been responding to calls concerning impassable mud holes throughout the town. They have been using a lot of the drainage stone to help with the mud holes to make them passable. They also have been out grading them frequently and grading at night just before the roads freeze to smooth out the ruts.

Town Hall Report – Mr. Simpson presented to the board a proposed schedule of events for town hall completion, library move, town renovation of space in current library space. The extra plumbing in the kitchen for traps has been completed. The exterior work of the town hall such as site work, grading, and paving the road crew will be taking care of to offset some the contract work as credit. The town road crew will be digging the footings and building the exit platform on Carl Lobel's side and will require 1 or 2 of the road crew members.

Flag Report – The historic flag will be transported Thursday up to the Warren School for viewing by the students and for public viewing on Saturday.

Mr. Simpson also has been working on getting estimates from window contractors for the municipal building (27 windows) for the Climate Change Grant Program. This application deadline has been moved out to May 1, 2009. The grant requires a 10% match or more from the town.

Town Hall Painting Questions: The board decided to do the painting as specified in the contract as blending into the present paint. The town hall is scheduled in 2012 for exterior painting.

RFP's Town Garage Proposal – Mr. Bauchner inquired where the RFP's stands. Ms. Jones responded that she has received 2 proposals back. She inquired if the board wanted to extend the date out to the April Board Meeting. The board agreed to extend the date until the next meeting.

**7:30 PM – SUGARBUSH TRAFFIC UPDATE PLAN** – Margo Wade, Jason Liasi – Ms. Wade and Mr. Liasi presented to the Selectboard a traffic management plan updated March 5, 2009. Mr. Liasi stated that they had met with the fire department and a traffic exercise had been performed with a fire truck to demonstrate that radius was adequate to turn a fire truck without veering into the other lane. The plan also detailed pavement markings with arrow and proposed relocation of stop signs. Mr. Jones pointed out that the signs need to meet the state Type II, reflective requirements as per state standards with breakaway posts. Mr. Cunningham inquired on how large the Sugarbush signs would be and where they would be placed. Mr. Liasi stated that they did not know at this time how large they were going to be or the distance off the roadway. Sugarbush's consultant Vanasse Hangen Brustlin, Inc. felt that with the proposed plan it would keep traffic flowing. Mr. Jones inquired if the entire turning radiuses are the same at 30' given the fact that the traffic is cutting the corner at the intersection onto Village Road. Mr. Liasi stated that they were in compliance. Ms. Jones will follow up with measurements from the road crew.

Ms. Wade detailed the traffic management plan for how they going to accommodate employees and visitors at the 22 acre site. There would be continuous shuttle service provided through all lots as detailed in the attached plan. They restated to the board that with this continuous shuttle service and education of the employees would help with the present problem as the pedestrian path is still not solved yet. Sugarbush will meet within 45 days with the Town, VT DEC Water Quality Division, VT ANR Dept of Fish & Wildlife to discuss the feasibility of a pedestrian path along Inferno Road between the four-way intersection at the Sugarbush Access Road and Snow Creek driveway.

**8:15 PM – Planning Commission Update with Smart Growth** – Noel McKay from Smart Growth appeared before the board to talk about the Designated Village Center Designation that has been created for Warren. There are currently 86 Village designations centers in Vermont. This Village Center Designation gives benefits to property owners, business owners, lessees and the village to receive 10% Tax credit for rehabilitation of Certified Historic Buildings, 26% tax credit for façade improvements, 50% tax credit for code Improvements. It also gives towns priority in grant funding if you have a Village designation. This designation does not make any changes in zoning, it does not change or devalue your property, and there are no obligations on the Town or the property owners. The Planning Commission had spoken to the Selectboard February 24, 2009 and received approval to go ahead with the application. Ms. McKay

has completed the application and needed a Selectboard signature to take it to the next step the Down Town Board for approval.

There was one concern expressed by Ms. Carter concerning that all her property was not included or shown on the map in the area. There was only a small section shown of her property. Ms. McKay explained that the Village Designation Center only applies to buildings on the property. Mr. Cunningham reiterated that it did not change anything concerning her property as stated what the Village Growth Designation does permits.

Motion by Mr. Cunningham to approve the application, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

Motion by Ms. Russell-Story to authorize Mr. Bauchner, Chair, to sign on behalf of the Town, second by Mr. Cunningham. All in Favor: VOTE: 4-0.

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**8:50 PM – CONSERVATION COMMISSION CHECK IN** – Margo Wade, Robin Bennett, Caitrin Noel- Ms. Wade introduced Ms. Bennett and Ms. Noel as the new co-chairs of the Conservation Commission. They also pointed out that all the terms per the charter that all terms are four year terms. The Commission also interview two candidates for the vacated term on the Commission. The Commission recommended Dana Nagy to fill the vacated seat of Tara Hamilton. Ms. Nagy is a scientist and biologist and has GIS experience and works in the State River Management Division of the ANR. Then Selectboard felt that they would like to meet Ms. Nagy before appointing to the Commission. There were two terms were up for re-appoint; Ms. Bennett and Mr. Edgcomb.

Motion by Mr. Cunningham to re-appoint Ms. Bennett and Mr. Edgcomb to 4 year terms on the Conservation Commission, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

**8:00 PM – KINGSBURY FARM TRAIL EASEMENT** – After weeks of revisions from 8 different people, an agreement for a Trail Easement has been completed and the conditions have been accepted by all parties involve. Ms. Jones inquired on where the legal fees were to be paid from. Mr. Bauchner indicated that the legal fees would be netted from the \$25,000 that the Town is going to get back from closing.

Motion by Ms. Russell-Story to approve the Kingsbury Farm Trail Easement and authorize Mr. Bauchner, Chair, to sign the State Transfer Tax Return, second by Mr. Groom. All in Favor: VOTE: 4-0.

**8:05 PM – CYCLE CONSERVATION CLUB OF VERMONT** – Todd Sheinfeld – Mr. Sheinfeld came to introduce and familiarize the board with what the club does. It is a Cycle Conservation Club of Vermont composed of membership organization made up of recreational motorcyclists who have come together to ensure the preservation and development of recreational off-road trail riding opportunities in Vermont. They have been working with many towns and use mostly the class 4 roads. They maintain, clear

and mark trails. Each rider undergoes an inspection to make sure they are street compliant and wear helmets. Mr. Cunningham inquired about when they meet horses on a trail. Mr. Sheinfeld responded in saying they are working with VT Horse Council in a collaborate effort to educate and work with riders. The established protocol is for all riders if they meet a horse and rider is: stop, shut off the bike, remove their helmets and introduce themselves to the horse and riders.

**8:15 PM – XTERRA Northeast Championships @ Sugarbush, Chad Denning – Mr. Denning had emailed the board on a Mountain Bike event taking place on July 11 and July 12 mostly in the Town of Fayston at Mt. Ellen. Mr. Denning is asking permission to park about 50 cars at the AR parcel although most athletes will ride their bikes to the start so the parking will not be more than 50 cars in the area during the event. Volunteers will staff this area and park vehicles as designated by Town Officials. The board gave authorization for the use of the AR parcel coordinating with Sugarbush, Ms. Wade, that there was traffic control in and out of parcel and where parking was permitted.**

Motion by Mr. Cunningham to authorize approval to use the AR Parcel for the event with the condition that there was proper security at the site on July 11 and July 12, second by Mr. Groom. All in Favor: VOTE: 4-0.

**8:40 APPOINTMENTS:**

Motion by Mr. Groom to approve the following appointments (Page 1), second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

Road Commissioner: Barry Simpson  
Road Foreman: Raemon Weston  
Shingle Inspector: Mac Rood  
TAC Representative: Jim Sanford, Lisa Miserandino  
Town Agent: Wayne Kathan, Cindi Jones  
Town Historian: Mary Gow  
Tree Warden: Meg Moffroid  
Weigher of Coal: Ken Friedman  
Dog Catcher: Wayne Youlden  
Doug Pound Keeper: Roy Hadden  
Energy Coordinator: Erin Russell-Story  
Fence Viewers: Wayne Kathan, Randy Taplin, Ron Hunkins.

Motion by Ms. Russell-Story to approve the follow appointments (page 2), second by Mr. Groom. All in Favor: VOTE: 4-0.

GIS Coordinator: Priscilla Robinson (Motion by Mr. Cunningham to revise the appointment term from 2 years to 1 year to run with the Lister, second by Ms. Russell-Story, All in Favor: VOTE: 4-0.

Grand Juror: Wayne Kathan.  
Health Officer: Martin Gubernick

ADA Representative: Louise Messner  
Cemetery Commissioner: Kenny Greenslit.  
Central VT Economic Development Rep: Burt Bauchner.  
Central VT Regional Planning Representative and Alternate: Donald LaHaye, Craig Klofach.  
Municipal Court System Officer Custodial: Reta Goss.  
Municipal Court System Officer Issuing: Miron Malboeuf, Zoning Administrator.  
Municipal Court System Officer Issuing: Cindi Jones, Town Administrator  
Municipal Court System, Officer Issuing: Martin Gubernick, Health Officer

Motion by Mr. Cunningham to approve the following appointments: (Page 3), second by Mr. Groom. All in Favor: VOTE: 4-0.

Municipal Court System Officer Issuing: Wayne Youlden, Dog Warden  
Municipal Court System Officer Appearing: Malboeuf, Youlden, Gubernick, Bauchner, W. Kathan.  
Mad River Solid Waste Mgt. Representative: Ken Blair  
Conservation Commission: Re-appoint Robin Bennett, Jim Edgcomb to 4 year terms.  
Planning Commission: Re-appoint Donald La Haye and Jim Sanford to 3 year terms.  
Warren Town Service Officer: Helen Gow

Motion by Mr. Cunningham to approve the following appointments (Page 4), second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

Warren Recreation Committee Members: Eric Moffroid and Carl Bates to 2 year terms.  
Central Vermont State Police Advisory Board: Sandra Brodeur, Michael Brodeur, and Bill Peatman.  
Public Safety Officer: Michael Brodeur.

**9:00 PM – 4<sup>TH</sup> of July Festival Permit** – The Mad River Chamber of Commerce – Town of Warren – Motion by Mr. Groom to approve the Festival Permit for The Warren 4<sup>th</sup> of July organized by The Mad River Chamber, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

**9:05 PM – LIQUOR LICENSE APPROVALS**

Terra Rosa – Motion by Mr. Cunningham to approve the liquor license renewal for Terra Rosa, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

**9:07 PM – Cori Ridge** – Sugar Lodge Liquor License Renewal – Motion by Mr. Cunningham to approve the liquor license renewal application for Cori Ridge Sugar Lodge, second by Mr. Groom. All in Favor: VOTE: 4-0.

**9:08 PM** – Approval of Minutes for March 10<sup>th</sup>, 2009 – Motion by Mr. Cunningham to approve the Minutes of March 10<sup>th</sup>, 2009, second by Mr. Groom. All in Favor: VOTE: 4-0.

**9:10 PM** – Annual Highway Financial TA60 Report (State Highway Aid for Class 1, 2, and 3 Roads) – Motion by Mr. Bauchner to approve the TA60 Annual Highway Financial Report, second by Mr. Cunningham. All in Favor: VOTE: 4-0.

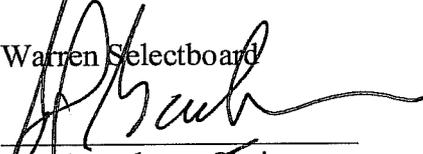
**9:10 PM** – Municipal Education Grant Program: The Mad River Valley Planning District is applying for tri-town educational funds of \$800 per town. Training includes Essentials of local land use planning and regulation, development review training, planning commission training. The Mad River Valley Planning District needed each town to apply and needed authorization from the Selectboard to pursue such grant.

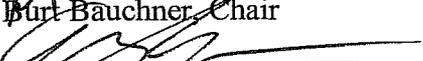
Motion by Mr. Groom to approve and authorized Mr. Bauchner to sign the application, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

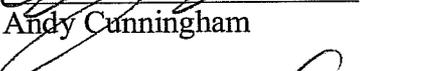
**9:20 PM** – Motion by Ms. Russell-Story to adjourn, second by Mr. Cunningham. All in Favor: VOTE: 4-0.

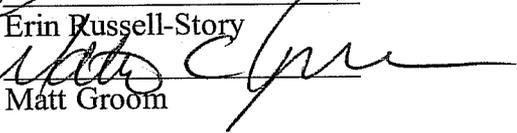
Minutes Respectfully Submitted by,  
Cindi Hartshorn-Jones  
Warren Town Administrator

Warren Selectboard

  
Burt Bauchner, Chair

  
Andy Cunningham

  
Erin Russell-Story

  
Matt Groom

  
Kirstin Reilly

## 2009 ACCOMPLISHMENTS

- Developed a management plan collaboratively with a Central Vermont conservation board to rehabilitate and improve trails. Trail work will be done in summer 2009.
- Secured, improved and managed riding areas on private land for family recreation.
- Cut brush and improved drainage and culvert on Class 4 roads.
- Provided charitable support to several civic organizations.
- Held 9 club rides, including a two-day central Vermont ride and a kids day.
- Supplied seedlings to schools for Arbor Day Plantings.
- Participated as a club in Green-up Day.
- Participated with Vermont Trail and Greenways Council (member), VTFP&R, USFS and Municipalities to manage OHM recreation.
- Developed outreach including launch of a new web site, exhibited community events and published monthly newsletters.
- Worked with several towns to resolve road blockage and access issues.
- Held a gear swap for families and kids.
- Provided educational, safety and land use ethics materials to riders, families and children.

**CCC of VT is a membership organization, which receives no public assistance.**

## ABOUT THE CCC OF VT:

The Cycle Conservation Club of Vermont is a membership organization made up of recreational motorcyclists who have come together to ensure the preservation and development of recreational off-road trail riding opportunities in Vermont.

Our members recognize and value motorcycle trail riding as both a historical land use activity as well as a contemporary family activity, deserving of legal opportunity and standing. We believe that through adequate and equal opportunity combined with proper management techniques, any and all environmental or social concerns can be mitigated and managed.

The idea of "access through responsible use" has been demonstrated in many other states throughout the country, as well as here in Vermont with other forms of motorized recreation, such as snowmobiling.

The CCC of VT, through organizational development, rider education, land owner and government relations and sound land use practices provides recreational opportunities for riders and their families. In addition we have become a forum for off-road enthusiasts to protect and improve the sport.

The CCC of VT is a non-profit (501 c 3) which develops, promotes and manages responsible trail-based, non-competitive family recreation.

## GOALS AND OBJECTIVES OF CCC OF VT

The CCC of VT seeks first to **establish a consolidated voice** representing the interests of the law-abiding recreational off-highway motorcyclist.

Second, CCC of VT seeks to apply that voice to **effect positive change** in both state statute and the application of those statutes which govern recreation and trail use, funding and landowner rights and protection.

Third, CCC of VT seeks to work collaboratively with towns to **keep rights of way accessible and open** to off-highway motorcycle use and seek landowners willing to work with the club to site and manage trails on their land.

Fourth, CCC of VT will plan and develop links between the existing class 4 roads (now open for use) using both **private and public lands** to create extended loops of trails.

Lastly, CCC of VT seeks to raise funds to **purchase or lease land** where non-licensed operators, children mostly, can enjoy this sport with their family and friends in a legal, safe and environmentally sustainable manner.

## RESOURCES AVAILABLE TO SELECT BOARDS

The club website features many technical trail building and repair manuals from federal, state and private entities. It also has a good selection of economic impact studies and educational and safety resources for families and youth. Visit us at [www.cccofvt.org](http://www.cccofvt.org).

Trail building, reclamation, hardening and maintenance. - our members have a high sense of stewardship for the trails we use. We are always willing to work with towns to assist in care and maintenance tasks to preserve and enhance these routes.

Riding venues for family recreation - Most towns have surplus property and town forests which are seldom or under used. The CCCofVT has been in discussion with a number of towns to develop trails for off-road motorcycle use, with a primary goal of providing a place to ride for families and children.

Economic stimulus - Our rides usually have 25 to 40 participants, each purchasing fuel, lunch and other things while out on a ride. In addition some members do spend a night or two in local hotels, adding room and meals to the equation. When we ride in Vermont the money stays here, when we ride out of state, the money goes with us.

AGENDA FOR MARCH 24, 2009  
WARREN SELECTBOARD  
WARREN MUNICIPAL BUILDING  
7:00 PM

- ✓ 7:00 PM – DEPT. OF PUBLIC WORKS – BARRY SIMPSON
- ✓ 7:15 PM – SUGARBUSH TRAFFIC UPDATE PLAN – Margo Wade, Jason Liasi
- ✓ 7:45 PM – CONSERVATION COMMISSION CHECK IN -
- ✓ 7:50 PM – SECOND APPROVAL ON KINGSBURY FARM TRAIL EASEMENT
- ✓ 7:50 PM – CYCLE CONSERVATION CLUB OF VERMONT – Todd Sheinfeld
- 8:05 PM – OTHER BUSINESS (PC)
  - ✓ Town Appointments
  - Approval of Minutes for March 10, 2009
  - Liquor License Renewal Application for Cori Ridge Inc.
  - Draft of Vermont Community Climate Change Grant
  - Municipal Education Grant Program – Approval & Signatures
  - Terra Rossa