

**MINUTES FROM JANUARY 6, 2009**  
**WARREN SELECTBOARD**  
**WARREN MUNICIPAL BUILDING**  
7:00 PM

**MEMBERS PRESENT:** Burt Bauchner, Chair, Andy Cunningham, Kirstin Reilly, Erin Russell-Story (7:10PM).

**OTHERS PRESENT:** Barry Simpson, John Goss, Jeff Campbell, Miron Malboeuf, Chris Kathan, Cindi Hartshorn-Jones.

**7:05 PM** – Meeting called to order by Mr. Bauchner.

**7:10 PM – ROAD CREW CHECK IN** – Raemon Weston – Mr. Weston reported that we have only used 1/3 of the sand as what is expected for the type of weather we are getting. Mr. Simpson started the highway budget process off presenting to the board a proposal for a new truck to replace the Sugarbush Salt truck for \$187,151. It is basically the same as the other two tandems except it is an automatic with a v-box sander, diesel. (See attached). This would be a capital budget item. The next section of the budget was the highway budget addressing each line item. A new line item added to the budget is erosion Control which is for stone lining and fabric ditching on some of the steep roads in town such as Vickery Hill, West Hill. Erosion control measures help for extensive storm water run off during heavy rain and snow melts. It was also decided to move the DPW budget and added into the Highway budget.

**8:35 PM – WARREN FIRE DEPT BUDGET – CHRIS KATHAN, JOHN GOSS, and JEFF CAMPBELL** – First item of discussion was the dispatch service with the VSP has now moved to the Williston Dispatch Center. The dept looked at the Williston dispatch center and Capital West. Capital West was going to be much more expensive averaging around \$12,000 where Williston would average around \$8,000. Mr. Kathan also wanted to make a capital request allocation of \$12,975 to purchase a repeater for the Sugarbush Station. It would eliminate the dedicated \$300/month phone line coming into the station now for dispatching. It would also help the department to be more efficient in communications with all the fire fighters as currently there are some areas where radio communications are not reliable.

Motion by Mr. Cunningham to authorize the purchase of a Repeater as quoted from Radio North Group for the Warren Fire Department, to be paid out of the Capital Fire Dept. Reserve Fund for the amount of \$12,974.00, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

Mr. Kathan presented the Fire Depts. budget line by line noting a few increases. Increases were Uniforms & Safety up from \$5,600 to \$10,000. The dept responded to 53 calls in 2007 and 82 for 2008. There are currently 13 members that have up to date gear and there are a total of 31 members on the dept. Each fire fighter set up gear is about \$5,600. Fire Warden is up from \$500 to \$600. Mr. Kathan also informed the Selectboard that Mr. Burfoot resigned from his position as Forest Fire Warden and they were in the process of looking for someone else. Mr. Kathan indicated that Mr. Burfoot had done a great job in assuming this duties and responsibilities.

**9:00 PM – DEPARTMENT OF PUBLIC WORKS BUDGET – BARRY SIMPSON**

Mr. Simpson started the conversation stating he has been working about 20 hours a week on various road crew, town hall, RPF Draft for the town garage. He receives no benefits and would like to work ½ time of 30 hours/week from January to the end of April and then 20 hours a week from May to the end of October, and 30 hours/week November and December. Over the year it will average 25 hours a week. Mr. Simpson is not taking the health benefit as he is on his spouses plan, and he not eligible for VEMERS, but would like to receive whatever other benefits apply, including 3 weeks vacation per his contract with the town. It was requested by the Selectboard that the Dept of Public Works Position is included in the Total Highway Budget instead of broken out separately.

**9:05 PM – LINCOLN PEAK PEAK EXPANSION PLANS –** Mr. Bauchner started the discussion by expressing that Sugarbush had to cancel out due to conflicts in their schedule. The board, however, had discussions on their concerns of the project that Mr. Bauchner would email to the DRB and Mr. Malboeuf before Wednesday's DRB hearing. The three concerns brought up were:

1. Pedestrian Connection from the 22 Acre site to the Base Lodge.
2. The intersection of Inferno/Village Woods/Access Road. Making a right hand turn access or possibly installing a round-a-bout.
3. Emergency vehicles getting to and from the site.

Mr. Malboeuf indicated that Mr. Bannon, who had worked for the town in 2007 on a traffic study for this area, commented that Sugarbush should have considered the traffic periods in the morning in their traffic feasibility study. After much discussion, Mr. Bauchner requested Ms. Jones to re-schedule Sugarbush for the January 13, 2009 meeting.

**9:40 PM – OTHER BUSINESS:**

**9:41 PM – Clarification of Mr. Malboeuf Zoning Administrator for the Town of Warren,** and his job with The Town of Bolton. - Mr. Bauchner inquired about this arrangement because he had received some inquiries from taxpayers. Mr. Malboeuf explained that it is a part-time position of 8 hours per week. He schedules site meetings on Saturdays and that this does not interfere with his current position with the Town of

**10:15 PM** – Motion by Mr. Cunningham to approve the Minutes of December 16, 2007, second by Ms. Erin Russell-Story. VOTE: 4-0.

**10:16 PM** – Stone Environmental Water Monitoring IDP Permit Requirement Contract – Motion by Mr. Cunningham to approve the Stone Environmental Contract for \$9,000 for the bio-monitoring IDP requirements, second by Ms. Reilly. All in Favor: VOTE: 4-0.

**10:17 PM** – Mr. Simpson discussed with the board a list of ready to go projects that VLCT was looking for from towns if the economic stimulus package for infrastructure comes through from the Federal Government. The list included: Paving the Village from intersection of Brook to Route 100S and the Covered Bridge Road, West Hill Bridge at \$310,000, and the renovating of the municipal building for space. The board thought these were good projects to put on the list.

**10:25 PM** – New Garage site Plan Design Program – Mr. Simpson has been working on a draft plan of things that would need to be included in an RFP to send out to a few engineers. Ms. Jones would send out an RFP with the following requirements: 1, Preliminary Site Plan, 2, Permitting requirements, and 3, Actual construction drawings.

**Safe Routes to School** – Ms. Reilly reported that she inquired about grant opportunities for Safe Routes to School because of the economic down turn. There will definitely be one round of infrastructure grants available this summer. She also noted that there was a complaint by a village resident about the speed of traffic on Main Street and Brook Road.

**10:35 PM** – Motion by Ms. Russell-Story to adjourn, second by Mr. Cunningham. All in Favor: VOTE: 4-0.

Minutes Respectfully Submitted by,  
Cindi Hartshorn-Jones  
Warren Town Administrator

Warren Selectboard

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Burt Bauchner

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Andy Cunningham

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Kirstin Reilly

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Erin Russell-Story