

MINUTES OF JUNE 10, 2008
WARREN SELECTBOARD
WARREN TOWN HALL
7:00 PM

MEMBERS PRESENT: Burt Bauchner, Barry Simpson, Andy Cunningham, Erin Russell-Story, Kirstin Reilly.

OTHERS PRESENT: Colleen Mays, Megan Moffroid, Sue Carter, Richard Robinson, Priscilla Robinson, Gary Bombard, Kenny Blair, Gary Kessler, Catherine Benham, Robin Rosen, Kara (Valley Reporter) TV 44.

7:00 PM – LISTER CHECK IN – APPRAISEL AND EXTENSION UPDATE – Priscilla Robinson, Gary Bombard, Kenny Blair. – Mr. Bauchner started the discussion about the appraisal with the request that was filed for a 30 day extension for filing the grand list. Ms. Robinson state that the required date to file the grand list is June 4th for a town of Warren's size. She anticipates that the grand list would be filed and done by the 30 day extension. Mr. Bauchner asked Ms. Robinson how many there are of real individual assessments that Warren. Ms. Robinson responded that there are about 3200-3300 assessments. Mr. Bauchner inquired on when the tax bills would go out to the taxpayers. Ms. Robinson indicated that shortly after grand list was filed and that the Selectboard would then have to set a tax rate. From this tax bills would go out in the middle to end of July.

Mr. Bauchner inquired about the procedure for processing assessment grievances. Ms. Robinson responded by saying that first taxpayers would be getting a notice of change in their property assessments. They would then meet with listers and there would be a date, and time for the grievance period. They would then be able to come and grieve about the assessment and get questions answered. Mr. Cunningham inquired about the valued amount of the assessment and Ms. Robinson responded that the number is market value as of April 1, 2008. This is the market value that your property is worth. If a taxpayer has question about their values, they should look and compare a few other properties like their own. Mr. Bauchner asked if the procedure for grievance is t he same for second homeowners. Ms. Robinson responded in saying that the procedure is the same for all as stated in the Vermont State Statues. Second homeowners that cannot make a personal visit, may voice their concerns in writing to the Listers or they can also send a representative. If a homeowner is not satisfied with Listers decision, they then can file a grievance with the Board of Civil Authority. Ms. Robinson pointed out that this group must think about the value of the property and not the politics. If the Board of Civil Authority changes an assessment, it is only guaranteed for one year. The next year the listers can raise or lower the assessment value.

Ms. Robinson stated that all the necessary information to file a grievance will be on the notice of assessment. The Listers stress that if any taxpayer has a question concerning their new assessment, to call the Lister's department and they will answer their questions. In most cases questions are answered because a taxpayer does not understand the notice

and there is no need to come and file a grievance personally. Mr. Bombard stressed that currently people cannot come in to get their new appraised value until the grand list is released into the public. If they call now, they will get the appraised value for 2007. The new grand list should be filed sometime after the Fourth of July. Ms. Robinson stated that there would be public notices posted around town, in the Valley Reporter and on the website. The selectboard thanked Ms. Robinson, Mr. Blair and Mr. Bombard for coming in and updating the board and public on the appraisal status.

7:15 PM – ROAD CREW CHECK IN – RICHARD ROBINSON, RAEMON

WESTON Jr. – Mr. Robinson started off by saying that the crew is out cutting up downed trees from the first storm that came through. There were trees down on DeFrest Hill, Alpine Village, and Cider Hill.

Mr. Simpson discussed pending issues on tree placement over at Freeman Brook Bridge. The temporary Green Mountain Power pole on Perellies has not been removed as of this date and Mr. Simpson stated that there was no sense planting trees until GMP removes the pole. Mr. Simpson will follow up with GMP before the trees are planted. Mr. Simpson stated that the Perellies are on written record for two crab apple trees, the Jay O’Neills rental house rent is on record for four cedar trees. They will be off the road between white shoulder and the bridge apron. Mr. Simpson indicated that Ms. Ginger O’Neill called and wants the trees planted. The selectboard would like a written official communication confirming that they would like trees planted.

Another issue coming to the fore front was that Mr. Perellie wanted three flowering crab apple trees instead of the written agreement for two. Mr. Simpson state he could not make any decision regarding changing the agreement from two flowering crabs to three. Mr. Simpson indicates that he could arrange to have three flowering crabs planted if the board approved them. Mr. Cunningham asked about how much these tree cost? Mr. Simpson stated that the flowering crab trees were about a \$100 piece and the cedars were about \$69 piece plus installation costs. Mr. Simpson indicated that the Garden Center in Waitsfield would install them and guarantee them for one year.

Mr. Bauchner inquired about the poles along the Brook Road and what were Green Mountain Powers plans for this.

Paving – Golf Course Road – Mr. Simpson spoke with Mike Wing, golf course superintendent, regarding the area of repair and paving. Mr. Simpson inquired as to whether Sugarbush would be putting any new water lines under the road. The lines that are there now are pretty rough under the road. The other area of concern is the interest of feathering the edge of the road beyond club house heading north where the road drops off so steeply and that the pavement is cracking. It is about a 250’ section that would require some sort of fill to repair the embankment. Mr. Robinson indicated that the repair could be done using some material that the town currently has. It would make the task of maintaining the road better and easier mowing for the golf course. Mr. Robinson indicated that the town would not gain anything by saw cutting the pavement and digging up the road. Mr. Simpson asked if Sugarbush would ever put a maintenance building on

the westside of road to tie into leach field on other side of road. Sugarbush responded in saying that this project was about 3-5 years away and was still in the planning stages.

Mr. Bauchner stated that paving the 3200 foot section of the Golf Course Road takes the total repaving for 2008 beyond operations budget and that some of the Capital Reserve would have to be used. Mr. Bauchner stated that it appeared much of the existing surface was in good shape and suggested that cutting areas and repaving the bad ones would last a couple of years before the town would have to repave it.

Mr. Weston responded in all his years of paving experience that no newly paved road would last 10 years in Vermont. By shimming and paving the existing pavement you get rid of wheel ruts in the road. The road crew cannot remove the packed snow from ruts and it takes twice the amount of salt to get rid of the snow. Mr. Weston indicated that you will never get rid of the cracks in pavement as asphalt is a petroleum based product and its properties freeze and change the structure of pavement. If you were going to saw cut and dig out the road, the town needs to hire a contractor and would be a lot of money. The 30' x 40' patch that was completed on the Access Road was around \$17,000. Mr. Bauchner inquired if you could pave just part of it from the bottom of dip to a place by the clubhouse. Mr. Weston responded that you could do that but you still do not get rid of the truck ruts this is the main reason you maintain and resurface the existing pavement.

Mr. Cunningham indicated that by cutting the number of feet in paving that there wouldn't be any savings since you already have the equipment there and proposed that the selectboard continue with the plan as approved at the last meeting. Mr. Simpson, Ms. Reilly and Ms. Russell-Story all agreed that the town should press ahead with project.

Blueberry Lake Dam Inspection – Mr. Simpson reported on the Blueberry Lake Dam Inspection that took place on Friday, June 13, 2008 with Jeff Tucker, Dubois & King, Engineer, Stephen Bushway, Dept. of Agency & Natural Resources, and Richard Robinson. Their main issue of concern is the concrete shrinkage cracking in the outflow concrete tube that runs under the road. The road crew also worked on the emergency spillway diverting the water from the culvert at the south end of the dam from the spillway to the lake. The ANR does not want the overflow being diverted into the spillway as it fills up with sediment. Mr. Robinson inquired about adding fill to the downstream face of the dam to cover the stone as currently some real hearty brush grows and makes it difficult to mow and maintain. If it was flattened out, covered with fill and seeded, the growth of the small trees and hearty tough brush growth would be prevented. A permit will be needed from the ANR to proceed with the project of adding fill. Jeff Tucker, Engineer from Dubois & King, will make a determination on how complicated the permit will be. Mr. Cunningham indicated that a budget for this dam project needs to be done and accounted for in next year's budget. The road crew would come up with budget for time and materials.

Mr. Simpson and Mr. Bushway, and Jeff Tucker then proceeded up the overflow outlet concrete structure that starts about 100' into the dam. There is evidence of fine hair line cracks with iron bacterial compound and calcium deposits seeping out. There was agreement that there is a structural concern. Mr. Tucker indicated that he would investigate a product called xytex where you brush on and it seals the cracks from water seepage. The task applying it would be equipping the crew with proper lighting and getting the material into the concrete tunnel while there is 3" of water running through the structure. Mr. Tucker would inquire on finding a dealer for this product and have the dealer come and look at this application to see if this would work. Mr. Simpson would will follow up with Mr. Tucker and see if he has inquired with a manufacture for this product.

Mr. Robinson inquired about his budget for chloride and repairs to the salt shed. Mr. Bauchner indicated he would have ask Ms. Fuller or Ms. Jones for a report status on his budget. The board asked about how soon the paving would start and Mr. Weston replied that it would start in mid July. Mr. Simpson inquired if the road crew could start to work on the shimming of the Golf Course road before paving. Mr. Robinson also indicated that he had requested Lafayette to quote on looking at the guardrail work on Roxbury Mountain. The posts need to be every 6' and they all should have blocks put on the back of them for safety concerns. Currently none of the rail has blocks and is not the required height.

7:30 PM – PLANNING COMMISSION – CANCELLED

7:50 PM – AP GAP PROMOTIONS – GARY KESSLER –Mr. Kessler introduced himself as the Green Mountain Stage Race organizer and that this is his 8th year doing this event. The event takes place on Labor Day weekend. He came to the board to request a change in the race. This year they wanted to have individual time trials which are about 800 racers at 1 minute intervals starting at Flat Iron Road, going up Brook Road, East Warren Road to the Waitsfield Common Road. The course is about 5.8 miles. He is requested to close Flat Iron Road from 8:30-5:30PM. They would have a small tent up on left side of road near the Smith's caretakers house is and they would stage racers and send them every 30 seconds. Mr. Kessler indicated they would stop all time trials for school buses and it would be staged all day with about 130 racers participating.

Mr. Kessler indicated he had spoken to Win Smith, at Sugarbush to stage the registration and the racers could leave their cars there and ride down to start. He indicated that parking could be an issue as some would want to park down near the start of time trial event. The race is short and the riders would ride to Waitsfield back up to Sugarbush for the finish. Mr. Kessler indicated that the state police would be at the start and finish and they would put up fencing to keep cars off Flat Iron. All other traffic would be normal traffic flow except on Flat Iron. Mr. Kessler indicated he had spoken to one homeowner on Flat Iron and they were pretty enthusiastic about the event. He also indicated he would make special efforts to accommodate the residents on Flat Iron Road as to make the inconvenience a less of a problem. Mr. Kessler indicated he would talk to the Warren

Fire Chief, Chris Kathan, concerning the road closure and concerns. They would also have to place about 10 port-a-potties some where near the start location.

Mr. Cunningham had some concerns regarding this event. Mr. Cunningham requested that Mr. Kessler speak to Mr. Andreas Lehner about school bus schedules, Chris Kathan about the road closure and the residents on Flat Iron. Mr. Kessler indicated that there would be volunteers at the 4 Corners, Plunkton Road. There would be an ad in paper and there would be signs placed a week in advance on the routes. Mr. Kessler also indicated that every racer gets a race manual that provides all the necessary information to the racer.

Ms. Russell-Story suggested that Mr. Kessler talk to Sugarbush about shuttling people down to the start. She also indicated that a possibility of placing the Port-a-lets in the municipal parking lot.

Mr. Simpson suggested that parking could also be at the area back of Brooks Field which is about 2 ½ acres but people could not drive on the playing fields. Mr. Cunningham stated he did not think it was a good idea because school was in session. Mr. Kessler pointed that signs could be put up instructing the racers where to park.

Ms. Reilly also suggested that field by the Sugarbush snowmaking pond. As it has been used for the Adventure games for the kids' events before.

Mr. Kessler will come back to the board in two weeks with the letters from the Fire Chief, Chris Kathan, and Mr. Andreas Lehner regarding the school bus schedules and inquiring to the other neighbors who live on the road.

8:00 PM – SCHOOL PLAYGROUND COMMITTEE – CATHERINE BENHAM, MEGAN MOFFROID & COLLEEN MAYS – The group came to the board regarding the new school playground. A committee has been working on renovating the school playground with input from the staff and kids. They are requesting a day of the road crew's time to help with the playground demolition of the existing playground. The materials would be there ready for the road crew. July 18th Friday for the road crew's help. Mr. Cunningham suggested that Mr. Weston and Mr. Robinson to come and look at the itemized list and go over the list and organize their time. Mr. Cunningham will set up a meeting with the road crew and the playground committee to look at this project.

Mr. Simpson asked if this would interfere with the water line installation. The water line is scheduled to start July 7th.

Motion by Mr. Cunningham to authorize the town road crew to spend a day working on the Warren School Community playground project on July 18th to grade and remove old playground structures and digging. The committee will contact Dig Safe for any electric lines, and work with Kevin Camara, Engineer, Forcier & Aldrich regarding the septic lines. Second by Ms. Reilly. All in Favor: VOTE: 5-0.

8:25 PM – APPROVAL OF MINUTES FOR MAY 23, 2008 – Motion by Mr. Cunningham to approve the minutes of May 23, 2008, second by Ms. Russell-Story. All in Favor: VOTE: 5-0.

8:30 PM – OTHER BUSINESS –

School Water Line – Mr. Simpson updated the board that the town had an interest in establishing a permanent bathroom in the vicinity of the turn around area. Mr. Simpson expressed that while the area is dug up it would be feasible to put a water line in the ground in the same trench that would lead to a bathroom in the future and it would be empty currently. The new existing water system will be in the flag pole circle a type that has a manhole to climb into and clean out as needed and with a chlorination device if needed. It would be a 1 ½” pipe that is laid in the same trench open for the construction on the school water system. Mr. Simpson stressed that it would be worth doing now then to dig it up again in the future. Sewer disposal can connect to the existing leach field or to a small separate leach field near tee-ball/soccer practice area. Mr. Simpson would inquire with Kingsbury Construction on the cost of this line that is about 300’ feet. The school water system project is scheduled to start July 17th; Mr. Bauchner asked to have Mr. Simpson find out a cost for this.

Bid for 4 Dead Large Trees on West Hill Road – Proposal from Farr’s Tree Service is for \$2,500 for cutting the trees and grind down the stumps so that the plows do not catch on the plows. The road crew would remove the wood and Farr’s would chip the limbs.. Mr. Cunningham indicated that Adam Whitney, Whitney tree Service, that lives in Warren also does good work. He may not be interested if the Green Mountain Power Lines are intermingled in the trees. Mr. Cunningham will get a bid from Whitney Tree Service.

Speed Bumps: Kirstin Reilly – Ms. Reilly indicated that she had received calls from residents on Brook Road concerning speeding issues if the town paves the section from the bridge to the Park and Ride. All the residents had no complaints on speeding traffic when the bridge was under construction. The selectboard did vote a speed bump by the school either on the down hill side or up hill side. Ms. Reilly indicated she had found online speed bumps that are removable. They are installed in the spring and removed in the winter. There are two kinds: the ones that emergency vehicles drive across without slowing down are divided into three sections. They are different on the width of the speed bumps and are about 3” tall not huge but effective and lay straight across the road. She is still waiting for information from the company regarding these speed bumps. Ms. Reilly also spoke to the road crew and they suggested installation further up Brook road before the intersection of Dump Road/Brook Road. She indicated they cost about \$3,000 for the full all the way across and bolt into pavement. There is a liquid that is used to fill in the holes to protect the pavement but can not be used every year. The board took no further action on this item until Ms. Reilly receives the information.

VCDP AWARDS GRANT CONDITIONS – WHEELER BROOK – Mr. Bauchner has the road use permit with the conditions of the selectboard on the road cut. Mr. Bauchner will have at the next meeting the VCDP Awards Grant Conditions for the board to review and sign. The Chittenden Bank is the lending partner in the Wheeler Brook Project.

Road Cut Use Permit – Ms. Kirstin Reilly – Ms. Reilly is requesting a Road Cut Use Permit to install power lines, telephone lines, cable lines under Senor Road. They thought it would be less expensive to put the utilities under the road so that they would not have to have another pole and run over head lines. The contractor is Steve Warner and the excavator is Andy Dimario.

Mr. Simpson stated that the compaction should be done with a hand compactor and compacted really well. The surface should be returned to gravel as is what is there currently.

Motion by Mr. Simpson to approve the proposed road cut access request for Ms. Reilly, second by Mr. Cunningham. VOTE: 4-0 Ms. Reilly abstained from voting.

Kingsbury Community Farm and VT Land Trust – Mr. Bauchner received a note from Mr. Rood regarding reviewing proposals for the Kingsbury Farm Project on June 16th from 8:30-11:30 at Waite House from their RFP's that were sent out. They are asking if one or two members would like to attend. Mr. Simpson indicated he might be able to attend and Mr. Bauchner indicated he might be able to attend.

Mr. Simpson has had an off discussion with Peter Laskowski about a location for office space. The space would suite his expectations being that it would be the front apartment. The front apartment has a bathroom, and three rooms that can be used for processing and constable meetings. The board felt that the Town of Warren would provide it as a service to the Washington County Sheriffs and to the Constables Association. Mr. Cunningham felt that it should be fair and equitable to ask the other valley towns to contribute to rent and upkeep maintenance on the building, electricity, phone, and some much needed attention such as paint.

Mr. Bauchner indicated that the Town of Warren would offer the space and let the other towns pick up the utilities. Mr. Cunningham stated that renovations such as painting, vacuuming, cleaning are all part of the other town's costs. Mr. Cunningham asked if it should be a one year lease?

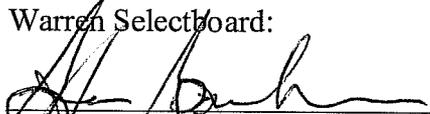
Motion by Mr. Simpson to go into executive session to discuss real estate and personnel, second by Ms. Kirstin Reilly. All in Favor: VOTE: 5-0.

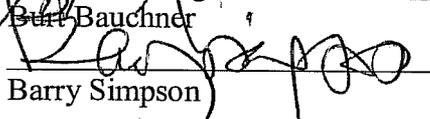
Motion to come out of Executive Session by Ms. Reilly, second by Mr. Cunningham. All in Favor: VOTE: 5-0.

11:00 PM – Motion by Mr. Bauchner to adjourn, second by Ms. Russell-Story. All in Favor: VOTE: 5-0.

Minutes Respectfully Submitted by,
Cindi Hartshorn-Jones

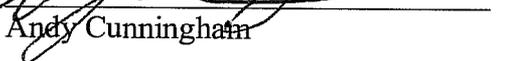
Warren Selectboard:


Burr Bauchner


Barry Simpson


Erin Russell-Story


Kirsten Reilly


Andy Cunningham

AGENDA
JUNE 10, 2008
WARREN SELECTBOARD
WARREN TOWN HALL
7:00 PM

7:00 PM – LISTER CHECK IN – APPRAISEL AND EXTENSION – PRISCILLA ROBINSON, GARY BOMBARD, & KENNY BLAIR.

7:15 PM – ROAD CREW CHECK IN – RICHARD ROBINSON/RAEMON WESTON PAVING

7:30 PM – PLANNING COMMISSION CHECK IN

7:50 PM – FESTIVAL PERMIT – APP GAP PROMOTIONS – GARY KESSLER

8:00 PM – SCHOOL PLAYGROUND COMMITTEE – CATHERINE BENHAM, & ROB ROSEN.

8:25 PM – APPROVAL OF MINUTES FOR JUNE 23, 2008

8:30 PM – OTHER BUSINESS

VCDP AWARDS GRANT CONDITIONS – WHEELER BROOK
SCHOOL WATER LINE “T” – BARRY

4 MARKED TREE REMOVAL ON INFERNO – PERMISSION REC'D BY
LANDOWNERS. -COST: \$2,500.00.

REMOVABLE SPEED BUMPS – KIRSTIN REILLY