

MINUTES OF MARCH 11, 2008  
WARREN SELECTBOARD  
WARREN TOWN HALL  
7:00 PM

**MEMBERS PRESENT:** Barry Simpson, Burt Bauchner, Erin Russell-Story, Andy Cunningham, Kirstin Reilly.

**OTHERS PRESENT:** Gene Bifano, Chris Kathan, Charlie Snow, John Goss, Alan (Butch) Hartshorn, Ted LaRock, Penny LaRock, Margo Wade, Linda Lloyd, Norris Weston, Susan Bauchner, Cindi Hartshorn-Jones.

7:00 PM – Meeting called to order by Ms. Jones.

7:01 PM – Ms Jones asked for nominations for a new board chair. Motion by Mr. Simpson to nominate Mr. Bauchner, second by Ms. Russell-Story. All in Favor: VOTE: 4-0.

**7:04 PM – Road Crew Check in – Richard Robinson** – Mr. Robinson presented a quote from Nortrax for a new John Deere 410J Backhoe: Price \$109,000.00, trade JD 410E \$30,000.00, net trade \$79,000.00. Mr. Robinson explained that the new backhoe would have 8' sweeper broom attachment, and that the digging bucket had a safer hydraulic system to prevent the bucket from swinging. (Two hydraulic pistons controlling bucket articulation rather than one as on present machine). Specifications as follows: Cab with a/c and heater, AM/FM radio, Air ride suspension seat, Ride control system, Front hydraulic coupler with 1.5 Cu. Yard bucket, Tires 12.5/80-18 front / 21L-24 in. 10 PR rear, Ether start aid, Front windshield washer, Wain Roy coupler with 24 in. digging bucket with 48 in. tilting bucket. Sweepster QCTL 8 foot broom installed, Four year full machine warranty or 3000 hours. Questions were asked about the present backhoe which is currently 7 years old and has 8500 hours and Mr. Cunningham noted the equivalent of 1000 hours per year. The board asked about lead time on the backhoe. Mr. Robinson stated that it had to be ordered and that they would not receive it until July or August. Mr. Robinson felt that by trading the backhoe now that the trade in value is exceptional good especially when we have used the backhoe to put in guardrails pounding them with the bucket. Which we have budgeted for an outside contractor to put in guardrails if needed.

There was considerable discussion of obtaining competitive bids for such a costly piece of equipment. Robinson, Simpson and Cunningham all made a strong case for continuing to use John Deere for all our heavy equipment: ease of maintenance, supply inventory, knowledge of the machinery. That said, NorTrax operates all John Deere dealerships within our geographic area. They are a reputable company with whom we have had good experience.

Motion by Mr. Simpson to authorize the purchase of the John Deere 410J backhoe, subject to inspection of specs and a similar machine purchased by Roxbury Town by Simpson, and Cunningham with Robinson, second by Ms. Erin Russell-Story. All in Favor: VOTE: 5-0.

Mr. Robinson reported that the Sugarbush Truck (salt truck) is up to Clark Trucks having a new rear end put in. Clarks provided for \$150/day a truck for the town to use while this truck is down as it is the only truck that carries salt.

Mr. Robinson reported that the Town has received the last load of salt that the town was contracted for.

**Complaint on Golf Course Road** - Mr. Simpson reported on a road concern on the section of Golf Course Road heading from West Hill at the Sugarhouse heading toward the clubhouse. With the all the snow that has accumulated over the winter on that road, the road crew were out pushing back snow banks for safety and to help properly maintain the road so that it would not become a one-way road. In the effort to maintain the road properly and that the one of the road personnel did not know that a stone wall existed there, a concern was called into the town. Mr. Simpson, Road Commissioner, investigated and walked the area as well as the Mr. Robinson. It does not appear that the stone wall is damaged. Once the snow melts if there is repair needed the road crew will take care of this issue. The complaint referenced that some maple trees were damage as well. Mr. Simpson indicated that they were little samplings of about 3" in diameter and that they were in the town right of way. The road crew would address this area once the snow has melted. No action can be taken now on fixing this area until after mud season.

**7:25 PM – Warren Fire Dept. – Utility Van Purchase** – Chris Kathan & members of the Warren Fire Department. Mr. Kathan started out by explaining that the truck committee had looked into used utility vans and that they were going for about \$100,000.00. This utility van would replace the 7 year old current bread van. The current van is rusting, safely it can only take 2 fire fighters and the way it is set up, if it had to stop suddenly all the gear it carries would be in the driver's seat. It is also rear wheel drive and requires chains in the winter which are not safe over anything more than a very short distance. The committee found that there are very few used utility vans for sale and for an additional \$50,000 it would be more cost effective to purchase new. The committee looked at the van that The Town of Bristol had for sale but Bristol has since decided not to sell it. The truck builder is V-Tec and is located in Williamstown and this van is custom made to meet the fire department standards. The utility van that was researched by the committee is a dodge 5500 chassie, all wheel drive, automatic, Cummings diesel, 19,500 GPW weight, and comes with a warranty. If the town purchased this truck, it would not have to be replaced for 20-25 years. Ms. Russell-Story asked about if it could run on biodiesel. Mr. Kathan and Ms. Russell-Story agreed that even at straight diesel, the new vehicle would be a vast improvement in terms of carbon

footprint and efficiency over the existing vehicle. Mr. Kathan said it could at 2% but it would cause problems with the trucks internal computer system. The body is a poly-body with a stainless steel pan and that would limit the rust factor. The department is limited to 24' in length because of the fire house. They would put the old van up for sale and try to get anywhere from \$3,000-\$4,000. The committee liked the fact that the company was local and close by so that parts are readily available is an important consideration. Mr. Kathan also explained that the utility van and 1 fire engine respond to all emergency calls not just fire calls. Now with the new 911 requirements the van and 1 engine are required to respond to all vehicle accidents. Mr. Bauchner asked about driver training. Mr. Kathan explained that the department would be doing a training session of the new vehicle and where things are located etc. The board asked about delivery and Mr. Kathan stated that it would be late summer. Mr. Bauchner asked if the committee had looked at other companies for quotes. The committee had research this option and other companies were not offering all wheel drive and this is a custom build not standard to every truck supplier. It was pointed out that since these trucks have a 20-25 year life expectancy and serve different needs in different fire departments, there is simply not enough volume to warrant "off-the' shelf\_ models and all such vehicles are custom built. Mr. Simpson asked about the forecast of the other trucks in the department. Mr. Kathan responded that looking at the 20 year plan that the next vehicle would be the front 1990 engine custom E1. The department felt that they wanted to by pass replacing E1 and replace the 1969 ladder truck possible in 2010. Mr. Bauchner requested that the committee come back with some pricing on the truck chassies.

Motion by Mr. Cunningham to authorize the purchase of the utility van as spec out as designed by V-tek or equivalent not to exceed \$150,000, subject to obtaining competitive bids on the chassis, drive-train and engine, second by Ms. Reilly. All in Favor: VOTE: 5-0.

**8:15 PM – Executive Session – Real Estate** – Motion by Ms. Russell-Story to go into executive session to discuss real estate inviting Ted and Penny LaRock, and Ms. Hartshorn-Jones, second by Ms. Reilly. All in Favor: VOTE: 5-0.

Ms. LaRock is the granddaughter of Ruby Blair. She turned over all of the keys to the Ruby Blair house, advised the board that there is but one tenant, Douglas White. She delivered her check for \$700 payable to the Town representing the tenant's security deposit and advised us that the last month's rent had been used with her permission to pay the March 2008 rent.

**8:45 PM** – Motion by Mr. Simpson to come out of executive session, second by Ms. Reilly. All in Favor: VOTE: 5-0.

**8:50 PM** – Motion by Ms. Reilly to go into executive session to discuss real estate #2, inviting Ms. Lloyd and Ms. Jones, second by Mr. Simpson. All in Favor: VOTE: 5-0.

**8:53 PM** – Motion by Mr. Bauchner to invite Ms. Wade into the executive session of real estate #2, second by Ms. Russell-Story. All in Favor: VOTE: 5-0.

**9:10 PM** – Motion by Ms. Russell-Story to come out of executive session, second by Ms. Reilly. All in Favor: VOTE: 5-0.

**9:12 PM** – Motion by Ms. Russell-Story to authorize Ms. Lloyd to proceed with the grant funding request through the By Way Program and authorize up to \$15,000 from the Conservation Fund to be used as the required match for the grant, second by Mr. Cunningham. All in Favor: VOTE: 5-0.

**9:16 PM – Fire Dept. Support Letter of Norris Weston** – Motion by Ms. Russell-Story to endorse the letter of support and recognition as presented by the Fire Department. And to commend and thank Mr. Norris (Fat) Weston for his years of service and dedication to the town, second by Ms. Simpson. All in Favor: VOTE: 5-0.

**9:18 PM – Town Service Officer** – Motion by Mr. Bauchner to appoint Ms. Helen Gow as Service Officer for 2008, second by Ms. Reilly. All in Favor: VOTE: 5-0.

**9:25 PM – Approval of February 12, 2008 Minutes** – Motion by Mr. Simpson to approve the minutes of February 12, 2008, second by Ms. Reilly. All in Favor: VOTE: 5-0.

**9:30 PM – Washington County Sheriffs Contract** - Motion by Mr. Simpson to approve the contract for 2008 for 24 hours per week at \$25.00 per hour for a total of \$31,200, second by Ms. Reilly. All in Favor: VOTE: 5-0.

**9:40 PM – Liquor Licenses** –

**Sweetwood Grill & Bar** – Motion by Mr. Simpson to approve the Sweetwood Grill & Bar Liquor License, second by Ms. Russell-Story. All in Favor: VOTE: 5-0.

**Pitcher Inn** – Motion by Mr. Simpson to approve the Pitcher Inn Liquor License, second by Ms. Reilly. All in Favor: VOTE: 5-0.

**Sherman V. Allen – Mac's Convenience Store** – Motion by Ms. Simpson to approve the Sherman V. Allen Liquor License, second by Ms. Russell-Story. All in Favor: VOTE: 5-0.

**Cori Ridge (Sugartree)** – Motion by Mr. Simpson to approve the Cori Ridge Liquor License, second by Mr. Reilly. All in Favor: VOTE: 5-0.

**9:45 PM – Slide Brook Lodge** – Motion by Mr. Bauchner to approve the Slide Brook Liquor License, second by Mr. Simpson. All in Favor: VOTE: 5-0.

**9:47 PM – Town Hall Rental for African Dance Class – Karen Nightingale – Ms. Nightingale is requesting to use the town hall for 6 African Dance classes starting March 14 for 1 hour from 6:00-7:00PM. The board discussed cost for this type of activity. The board decided to rent the space to the group for \$20 per hour of use with the stipulation that they be responsible for cleanup and leave it in good condition as found.**

Motion by Ms. Reilly to rent the town hall to this group for \$20.00 per hour, second by Ms. Russell-Story. All in Favor: VOTE: 5-0.

**10:40 PM – Rootswork – Presentation of a conceptual Green Space Design at the East Warren Town Green.** The design plan is the result of a design charrette held by Rootswork on September 29, 2007. Valley residents, including members of the Warren Planning Commission and the Conservation Commission attended and contributed to the overall ideas. Ms. Megan Moffroid, Warren Tree Warden, is preparing a grant application through the Vermont Urban and Community Forestry Program TLC (Trees for Local Communities) for a request to purchase the trees for this project. Due to the timing of the grant deadline, she is requesting a conceptual approval from the Selectboard to meet the required grant deadline. Ms. Moffroid will attend a Selectboard meeting to discuss the plan in more complex detail.

Motion by Mr. Bauchner to support the conceptual grant plan for planting trees around the green with the provision that she meet with the road commissioner to look at the visibility and site lines to meet the A76 Road Standards. And also to coordinate the grant with Ms. Jones. Second by Ms. Reilly. All in Favor: VOTE: 5-0.

**11:05 PM – Warren Decentralized Wastewater IDP Permit Update - Mr. Bauchner discussed with the board the letter from Forcier, Aldrich & Associates regarding a revision of re-submitting our Wastewater IDP Permit up to 20,000 gallons. Currently Warren is only using 1/3 of the 30,000 gallon permitted design flow. Once the IDP permit is amended, an estimate of 10,000 gallons/day would be available for new connections. The new IDP (for new connections) would be considered an experimental disposal system using the Alternative in-Situ Testing (IDR Sections 14-906- and 14-1803). The new permit would require effluent, groundwater and stream water quality monitoring three times per year (June, August, and October through 2012). Ms. Jones will call Forcier Aldrich & Associates and ask them to come to the next Selectboard meeting.**

**11:10 – Appointments:** The board reviewed the town officers elected officials term of offices and made the following appoints:

Road Commissioner: Barry Simpson.

Shingle Inspector: Mac Rood

TAC Representative: Donald LaHaye/Jim Sanford

Tree Warden: Meg Moffroid

Weigher of Coal & IT: Ken Friedman

Dog Catcher: Wayne Youlden

Dog Pound Keeper: Roy Hadden

Deputy Emergency Coordinator: Barry Simpson

Fence Viewers: Wayne Kathan, Randy Taplin, Ron Hunkins

ADA Representative: Louise Messner

Auditor: Pam Skowronski

Central VT Economic: Erin Russell-Story

Constable (1<sup>st</sup>) – Peter Laskowski

Municipal Court System Officer Custodial: Reta Goss

Municipal Court System Officer Issuing: Miron Malbeouf, Cindi Jones, Martin Gubernick.

Municipal Court System Officer Appearing: Wayne Youlden, Miron Malbeouf, Martin Gubernick, Wayne Kathan.

MRV Planning District: Burt Bauchner.

MRV Solid Waste MGT Rep: Ken Blair

DRB Regular: Peter Monte, David Markolf, Leonard Robinson.

Conservation Commission: Margo Wade.

Planning Commission: Mike Ketchel and John Goss.

Central Vermont State Police Advisory Board: Sandra Brodeur, Michael Brodeur.

Public Safety : Michael Brodeur.

**11:15 PM – Town Meeting Wrap up Suggestions** – Mr. Bauchner asked the board on their opinions of Town Meeting Day. Suggestions that came up in discussion were: possibly having portable radio microphones and have some Harwood students volunteer their time to page through the crowd with the microphones. There were a lot of typos in the town report. The meeting was very lengthy. Possibly structuring the warning differently. Survey Summary of the Paving Question – Ms. Reilly would put together a summery on. A proposed completed plan on paving.

**11:25 PM – Other follow-up items included:**

The library be a completed project before next town meeting day.

Town Garage Proposal

Park & Ridge light issue

Joint Chipper purchase with Fayston.

4<sup>th</sup> of July question – moving Brooks Field activities to Sugarbush South.

Space in the Municipal Building – plans on town Town Facilities.

Possible easement for emergency/rear access of the town hall.

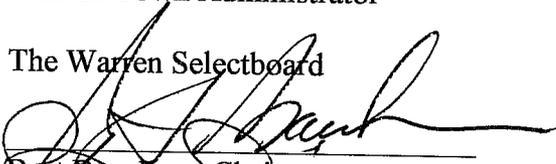
**11:40 PM – Safe Routes To School Program** – Ms. Reilly is working on the first phase of this grant program for \$10,000 and getting letters of support. The grant application deadline is Friday, March 14, 2008. Ms. Jones had prepared a letter in support for the grant program but will revise the signature the line.

**11:50 PM – Ancient Roads Meeting on March 26, 2008** – Ms. Reilly will be notifying the public of this meeting to get public input regarding ancient roads that should be looked at. This is the first meeting to inform the public of what the committee is doing and to receive public input regarding this issue.

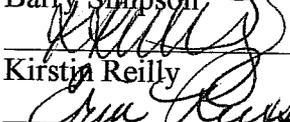
**12:00AM** – Motion made to adjourn by Mr. Bauchner, second by Mr. Simpson. All in Favor: VOTE: 5-0.

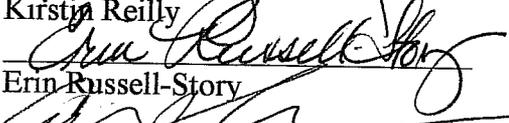
Minutes respectfully submitted by,  
Cindi Hartshorn-Jones  
Warren Town Administrator

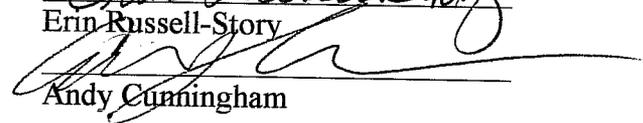
The Warren Selectboard

  
Bart Bauchner, Chair

  
Barry Simpson

  
Kirstin Reilly

  
Erin Russell-Story

  
Andy Cunningham

**AGENDA  
TUESDAY, MARCH 11, 2008  
WARREN SELECTBOARD**

7:00 PM – APPOINTMENT OF BOARD CHAIR

7:10 PM – ROAD CREW CHECK IN – RICHARD ROBINSON

7:15 PM – WARREN FIRE DEPT – VAN PURCHASE – CHRIS KATHAN

7:45 PM – OTHER BUSINESS –

Approval of Liquor Licenses – Sweetwood Grill & Bar, Pitcher Inn, Warren Store,  
Mac's Convenience Store, Cori Ridge (Sugartree Lodge), Slide Brook Lodge.

Approval of Minutes for February 12, 2008.

Appointments

8:00 PM – EXECUTIVE SESSION – REAL ESTATE