

MINUTES FOR JANUARY 4, 2005  
THE BOARD OF SELECTMEN  
WARREN TOWN HALL, 7:00P.M

MEMBERS PRESENT: Barry Simpson, Chairperson, Mac Rood, Ken Blair, Mike Brodeur and Steve Butcher

OTHERS PRESENT: Jason Lisai, and Mary Butler

APPROVAL OF MINUTES FOR 12/15/04 & 12/28/04: Motion by Mr. Rood to accept the minutes of 12/15/04 as amended, seconded by Mr. Butcher. VOTE: 5-0. Motion by Mr. Rood to accept the minutes of 12/28/04 as amended, seconded by Mr. Butcher. VOTE 4-0, Mr. Blair recused himself from voting.

BUNDY PARCEL SUBDIVISION – JASON LISAI: Jason Lisai came before the board for Summit Ventures regarding the Bundy Parcel Subdivision. All the land for the subdivision is in Waitsfield. The reason why the Town of Warren is involved is because of an access road that goes to the subdivision to the Airport Road. Because of a technicality in the Act 250 Permitting process it was required that they come to The Town of Warren. The homeowner would not be able to use the road beyond the town line to the Airport Road in Warren. Summit Ventures needs a letter from Selectboard saying that there will be no traffic accessing the development to and from the Airport road in Warren. The Selectboard needed to write a letter from saying that a condition of the subdivision is that the homeowner cannot use the road from and to the Airport Road in Warren. Jason Lisai will draft a letter. Motion by Mr. Rood to authorize Mr. Simpson to review the draft letter drafted by Mr. Lisai to make sure it conforms to what was discussed concerning the road to the Airport Road, seconded by Barry Simpson. Vote 4-0. Mr. Brodeur recused himself from voting.

LISTER BUDGET/CAPITAL: Ms. Robinson came before the board about the capital budget. The only change was to add the general fund money for mapping in to the Capital Budget under reappraisal. The \$242,734 for reappraisal is a very realistic figure since we will have to get people in to help with the reappraisal. Also proposed was putting \$44,500 in the 2005 Forecast of Expenditures, which is to clear up an out of state refund. Motion by Mr. Blair to put \$35,000 in the Town Reappraisal instead of \$25,000 increased by \$10,000, seconded by Mr. Rood. VOTE: 5-0. Also Ms. Robinson presented to the Selectboard a letter of grievance on the equalization study for the Selectboard to sign. Motion by Mr. Butcher to authorize Mr. Simpson to sign the grievance letter, seconded by Mr. Rood. VOTE: 5-0. Mr. Butcher asked if there was money left over in the Lister supplies & equipment line could we use it for the backup computer system for the office. As the same request was being made from the Zoning Budget. Ms. Robinson said it was fine.

CAPITAL CONTINUED: FIRE PROTECTION POND PROJECT: Mr. Hartshorn came before the Selectboard to talk about the quote from Dufresne-Henry regarding the fire protection pond project. Dufresne-Henry's estimate for the project was \$365,000. Mr.

Hartshorn suggested that the only way we could do this is to get a bond for \$300,000 and put \$15,000 in the Fire Protection/Stand Pipes Reserve fund to add to the estimate. Currently the fund has \$56,871 in the fund and put another \$15,000 in the fund for contingency. There was some discussion on the fire department Equipment account and that; Ms. Butler needs to check on the accounting of that fund for the year of 2004.

HIGHWAY- CAPITAL: Mr. Blair requested a spreadsheet with the forecast on the replacement of the highway equipment at the town shed. In the forecast of expenditures in 2005 need to show the \$134,000 for the new truck. And in 2006 zero dollars, and in 2007 \$130,000. Mr. Robinson to check on the forecast expenditure for 2009. Mr. Robinson to get the information requested from Wayne and then Mr. Robinson to sit down with Mr. Butcher regarding these numbers. Mr. Blair suggested instead of looking at \$95,000 for the next 2 years, we might be able to show the taxpayers that in 2006 we might not have to spend money, we might be able to only put a small amount in the Highway Department reserve fund instead of \$95,000.

CAPITAL CONTINUE: Town Building Renovations, will be left at \$10,000, and would we would use the from Capital \$15,000 to fix the electrical panel box at the town garage and some improvements at the fire station such as rain gutters, and snow diverters. It was discussed to have the Planning Commission look into plans for the town garage and vault space in the municipal building. From The Village Improvements Expenditures we will use \$5,000 to pay for the test traffic-calming strip to be installed on the Brook Road on the flat before the Warren School. The money in the Dam and Covered Bridge fund, were left over from Blueberry Lake and Dam Projects. Mr. Rood suggested that we keep it there for contingency because the town might want to make a contribution for the dam Project. This contingency would also reserve the town's ability to act on the dam and have the money to act on it if the Town wanted to keep an interest in the dam. Mr. Hartshorn also suggested that we might need it to resurface the abutment on the covered bridge, or it could be used to shore up the wall near the Groom's. The Conservation Fund stays the same, as there would be a separate article at Town Meeting about adding \$20,000 to it. The line item Bridge Repairs would stay the same. The Library Building fund would stay the same. The money in the Wastewater System Capital account could be used to add other users or equipment needed. We might be able to use it for the renovations at Brooks Field (lights). The board decided to leave it there. Motion by Mr. Blair to level fund for the 2009 projection on the future transfers, seconded by Mr. Butcher. VOTE: 5-0. In the other in house budgets we need to put in planning/DRB numbers and changed the title to Zoning& Planning Administrator. Also to change the title on Administrative Assistant to Town of Warren Administrator. In the last Selectboard meeting it was agreed to a line item in the Select board's Budget \$1000 for the Conservation Committee. Other Changes in the Computer Budget Line Item change software purchase to \$1,000, and computer hardware purchase to \$5,000 to fund the in-house server for all departments. Under Sewer operations budget the board changed sewage officer's pay from \$2,000 to \$1,500 and in the Law Enforcement Budget add a 20% increase. Under the recreation budget the board decided not to fund the Play Group and to send a letter to the Playgroup from the Selectboard. Under Building Maintenance in Solid Waste Management would be the same as last year 2,942.00. Under other

expenditures budget the contingencies line item decreased from \$5,000 to \$1,500. Then under The Special appropriations the new requests were added and since the town did not receive a request from the VT Center for Independent living that would stay, as zero and The Mad River Valley Ambulance would remain at zero as no request was received and the Valley Transportation would remain at zero as no request were made. On the Wastewater Budget \$5,000 was budgeted for Administrative/Maintenance fees to cover wages by the Town Treasure and Town Administrator

Motion by Mr. Blair at 10:28P.M to move into executive session to discuss personnel issues, seconded by Mr. Butcher. Motion by Mr. Brodeur to come out of executive session at 11:00 P.M, seconded by Mr. Butcher Vote: 5-0.

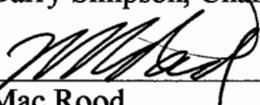
Motion by Mr. Blair to give a 2.5 % across the board on all current employees of the Town of Warren on the hourly rate effective January 1, 2005, seconded by Mr. Brodeur and that the Highway Department will not have to increase their budget. Vote: 5-0.

CHAGNON: The Selectboard looked over Forcier Aldrich and Associates figures regarding resolution to contract #1 on the wastewater system. The board felt that they did not want to split the cost of the liquidated damages, and the board did not want to rush into a decision until they have the final numbers on the grants and outstanding expenses. Mr. Blair would write a letter from the Selectboard with concerns presented from the board. At the present time, there has not even been established a winter shutdown date or final completion walk through. Mr. Brodeur indicated that liquidated damages are accruing. Motion by Mr. Brodeur for Mr. Blair to write a letter regarding offer, seconded by Mr. Butcher. Vote: 4-1 Mr. Simpson abstained from voting.

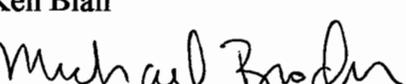
Meeting Adjourned at 11:15 P.M.

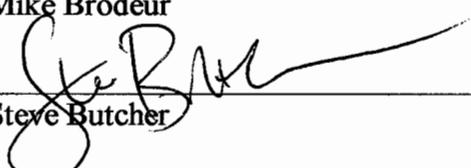
Respectively submitted by Cindi Jones,  
Warren Town Administrator

  
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Barry Simpson, Chairperson

  
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Mac Rood

  
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Ken Blair

  
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Mike Brodeur

  
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Steve Butcher