Town of Warren
Conservation Commission
Meeting Minutes
December 15, 2009

Members Present: Damon Reed, Dana Nagy, Caitrin Noel, George Schenk, Jim Edgcomb, Robin Bennett, Margo Wade
Others Present: none

Agenda:

1) 8:00 PM – (Call to Order)
2) Outreach Planning – (30 minutes)
   Discussion of continuing community outreach in Warren.
   Discuss information to include in town report.
3) Updates – (60 minutes)
   a. Kingsbury Farm Trails & Solar Panels
   b. Eaton Trails
   c. Town Plan rewrite: conservation suggestions
   d. Forest Wildlife and Communities—Welcome Wagon Kit
   e. Durling
   f. Town Garage site—trailer location
   g. Other
4) Executive Session – to discuss real estate matters (30 minutes)
5) Other Business:
   a. Approve Invoices
   b. Approve meeting minutes
   c. Selectboard Check-in
   d. Items for next meeting
6) Adjourn – 10:00 PM

1) Robin called the meeting to order at 8:10 PM.

2) Outreach and Planning:
- getting the word out before Town Meeting
- What is your Conservation Commission doing for you
- Article in the VR – timing: draft mid Jan along with draft annual CC Report for town report
- Items for town report – thank Win and George specifically and other donors with out naming individuals.
- Lobby Selectboard to speak at TM about the annual allocation to the CRF
- Identify specific people to speak in support of the annual allocation (George, who else)
- Have a table at TM displaying results of projects we have worked on
- Convey importance of the CRF

3) Updates
a. Kingsbury Farm Trails & Solar Panels
The license agreement between the town and the Mad River Path Assoc has been signed, base line document is in progress and will need the CC's review and approval soon. We discussed the solar panels with some members raising concern about the visual impacts and possible negative response the public, do the panels meet the intent of the conservation easement, are they diminishing the use of the ag land.

b. Eaton Trails
- the first status report and reimbursement request has been submitted
- total reimbursement for this period is $12,428
- we hope to received this from Forest Parks & Rec before the end of the year

c. Town Plan rewrite: conservation suggestions
- Hand outs were provided to members
- Save discussion for Jan meeting.

d. Forest Wildlife and Communities—Welcome Wagon Kit
- Margo and Caitrin reviewed the ANR Welcome Wagon Kit program
- the Mad River Valley has been selected as a pilot project for the Dept of Fish & Wildlife
- the CCs from Fayston, Waitsfield and Warren will be participating
- letters to large lot property owners will be going out shortly from DF&W
- once property owners respond to the letter they will be matched with a mentor (a CC member) who will meet with the property owner and share the welcome wagon kit (sap bucket full of large amount of incredible information) and basically review with them all the resources available to them as Vermont property owners.

e. Durling
The project was approved at the Nov DRB meeting. Changes had been made to the site plan base of comments submitted by the CC and ANR. The Forest Service is continuing discussions with Ms. Durling to determine if USFS purchase of the whole parcel is possible.

f. Town Garage site—trailer location
Caitrin reported the location of the office ~~trail~~ a trailer was appropriately sited and further away from the river than the bus parking area.

Budget:
Discussed and reviewed updated budget as follows.

Account	2009 Budget	2009 Actual	2010 Budget	Notes:
Mapping	$ 250.00	$ 250.00	$ 1,000.00	up due to anticipated mapping needs
Dues/Subscriptions/Office supplies	$ 250.00	$ -	$ 250.00	same as last year
Management Plans	$ 20,210.00	$ 4,758.29	$ 12,530.00	Remainder of the Rec Trail Grant expenditures ($19,210-$6,680).
Public Notices	$ -	$ -	$ -	
Assessments & Studies	$ -	$ 500.00	$ 1,000.00	
Software/Hardware	$ -	$ -	$ -	
Ancient Roads/Trails Inventory	$ 10,000.00	$ 2,027.40	$ 6,500.00	remaining project amount ($10,000-$3,499.90)
Total	**$ 30,710.00**	**$ 7,535.69**	**$ 21,280.00**	
Grants				
2007 DHCA - Ancient Roads Grant	$ 8,528.00	$ 2,027.40	$ 6,500.00	
2008 FP&R - Rec Trail Grant	$ 19,210.00	$ 12,428.40	$ 6,782.00	Remainder of the Rec Trail Grant income ($19,210-$12,428).
Additional Grant Money	$ -	$ 500.00	$ -	
Total	**$ 27,738.00**	**$ 3,558.00**	**$ 13,282.00**	
Net Conservation Commission	**$ 2,972.00**	**$ 3,977.69**	**$ 7,998.00**	

NOTES:
We will be receiving $12,428 of which only $6,680 has been spent; therefore $5,748 needs to be carried forward into 2010 as grant income.
$5,748 + $6,782 = $12,530 is the remaining Rec Trail Grant project budget.

4) Executive Session – to discuss real estate matters (30 minutes)

Motion by Caitrin Noel, seconded by Margo Wade to enter into executive session to discuss real estate maters. Vote: unanimous, motion carried.

Motion by George Schenk, seconded by Jim Edgcomb to leave executive session. Vote: unanimous, motion carried.

No further action was taken.

5) Other Business:
Oct, Nov and Dec minutes would be reviewed and approved at the January meeting.

Motion by George Schenk, seconded by Caitrin Noel to adjourn the meeting. Vote: unanimous, motion carried.

Meeting adjourned at 10:15 PM.

Respectfully submitted,
Margo Wade

Conservation Commission

1/19/10
Robin Bennett (date)

Jim Edgcomb (date)

Susan Hemmeter (date)

Dana Nagy (date)

Caitrin Noel (date)

01/19/10
Damon Reed (date)

1.19.2010
George Schenk (date)

1.19.2010
Margo Wade (date)